

MINUTES

South Lebanon Township

February 23, 2016

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman David Eggert, with all members, Township Manager, Assistant Township Manager, Township Solicitor, Police Chief, Fire Chief, Public Works Director and six (6) visitors present.
2. Chairman David Eggert led the group in saluting the flag.
3. VISITORS:
 - A. Susan Eberly, Lebanon Valley Economic Development Corporation, was present to discuss action under Communications, Item B.
 - B. Brent McFeaters, Matthew & Hockley Associates, was present to discuss action under New Business, Item J.
 - C. Four (4) visitors were present to observe the meeting.
4. MINUTES:
 - A. The Minutes of the February 9, 2016 meeting were read and approved on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
 - B. The Board read the Minutes of the Planning Commission meeting held on February 22, 2016.
5. REPORTS:
 - A. The Fire Department Report showing 62 calls for the month of January, was read and approved on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
 - B. The Property Maintenance Code Report for the month of January was read and accepted on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed with David Eggert abstaining.
6. COMMUNICATIONS:
 - A. The Board read a letter from Robert Gearhart, Jr., Matthew & Hockley Associates, requesting a reduction in the filing fees for review and processing the Revised Land Development Plan for Leon J. Kauffman, Kauffman's Animal Health, Inc. The Board set the Township review fee at \$200.00 and the Engineer review fee per the amount invoiced from Bolt Engineering on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
 - B. The Board reviewed information from the Lebanon Valley Economic Development Corporation explaining the purpose and benefits of memberships to support the activities of the LVEDC. The Board approved the \$2,500 Platinum Level LVEDC Membership on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
 - C. The Board read a letter from Lebanon Fraternal Order of Police requesting permission to utilize South Hills Park to host a Major League Baseball Pitch, Hit and Run Event on Saturday, April 23, 2016 with a rain date of May 14, 2016. Permission was granted on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.

- D. The Board read a letter from Melissa Walmer, announcing her resignation from the position of Administrative Assistant of the Township Police Department effective March 4, 2016. Her resignation was accepted on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
7. OLD BUSINESS – None
8. NEW BUSINESS:
- A. The South Lebanon Township Fire Police 2015 Expenditure Report was approved on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
- B. The Friendship Fire Company 2014/2015 Expenditure Report was approved on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
- C. The Prescott Community Fire Company 2015 Expenditure Report was approved on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
- D. Reba Donley was offered conditional employment as a full-time Township Administrative Clerk effective March 14, 2016 on motion by Jonathan Beers, seconded by Stephen Krause with the following stipulations. Motion passed unanimously.
1. Starting pay rate of \$17.00 per hour
 2. Successfully complete a six (6) month probationary period
 3. PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Background Check to be free of any offenses.
- E. Resolution #1289, appointing a voting delegate and alternate member to the Executive Committee/Tax Collection Committee of the Lebanon County Earned Income Tax Bureau was adopted on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
- F. A hearing was opened for public comments concerning Ordinance #351, establishing Friendship Fire Company, Citizens Fire Company of Avon, Hebron Hose Company No. 1 and Prescott Community Fire Company as the official South Lebanon Township Fire Department of South Lebanon Township, Lebanon County, Pennsylvania. Brian Kleinfelter asked if the insurance policies of the fire companies would be affected by adopting Ordinance #351. The Township Solicitor indicated there would be no impact on the insurance policies. There being no other comments from the public, the hearing was closed. Ordinance #351 was adopted on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
- G. A hearing was opened for public comments concerning Ordinance #352, recognizing the four fire companies serving South Lebanon Township to Recover Reasonable Costs for Firefighting Materials, Equipment and Hazardous Abatement Materials Involving Any and All Hazardous Abatement Material Incidents, Environmental Incidents, or Safety and Rescue Incidents, Firefighting Incidents and Vehicular Accidents from Insurance Companies Involved. There being no comment from the public, the hearing was closed. Ordinance #352 was adopted on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
- H. The Board appointed Donald Kiscadden, Jr. to the South Lebanon Township Fire Police on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
- I. The Board approved a Billing Services Agreement between PA Fire Recovery Service LLC and South Lebanon Township Fire Department and authorized the Township Manager to sign the agreement on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.

- J. The Final Land Development Plan for Krest Enterprises L.L.P. was approved with the following stipulations on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
1. Bonding must be submitted to the Township
 2. An executed Stormwater Management Operation and Maintenance Agreement must be submitted to the Township.
- K. The Board approved Ron Johnson to attend a "Professional Pest Manager's Seminar" on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
- L. The Board went into executive session to discuss a personnel matter at 7:43 p.m. and returned at 8:06 p.m. Based upon the information discussed in the executive session the Board approved advertising to fill the vacancy of the Police Department Administrative Assistant position as a full-time employment category with a starting pay rate between \$15.00/hour and \$17.00/hour on motion by Jonathan Beers, seconded by Stephen Krause. Motion passed unanimously.
9. Bills amounting to \$121,847.19 were individually examined and approved for payment on motion by Stephen Krause, seconded by Jonathan Beers. Motion passed unanimously.
10. The meeting was adjourned at 8:08 P.M. by Chairman David Eggert.

Respectfully submitted,

James G. Loser, Sr.
Secretary-Treasurer