

MINUTES

South Lebanon Township

October 23, 2018

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Jeffrey Chernich, Assistant Township Manager Jamie Yiengst, Solicitor Keith Kilgore, Public Works Director Ron Johnson, Code Official David Eggert, Fire Chief Jeffrie Marley, Jr., Administrative Clerk Reba Donley and three (3) visitors present.

2. Chairman Krause led the group in saluting the flag.

3. VISITORS:
 - A. Susan Eberly from Lebanon Valley Economic Development Corp was present to discuss matters under Communications, Item B.

 - B. Matt Brubaker, Red Barn Consulting, and John Risser, [REDACTED], were present to discuss matters under New Business, Item B.

4. MINUTES:
 - A. The Minutes of the meetings held on October 9, 2018 and October 17, 2018 were read and approved on motion by Chernich, seconded by Krause, with Beers abstaining for the October 9, 2018 minutes due to not attending the meeting. Motion passed unanimously for October 17, 2018 minutes.

 - B. The Board read the Minutes of the Planning Commission meeting held on October 22, 2018.

5. REPORTS:
 - A. The Fire Department Report, showing 29 calls for the month of September, and the Statistics Report through the third quarter of 2018 were read and approved on motion by Chernich, seconded by Beers. Motion passed unanimously.

 - B. The Property Maintenance Code Report for the month of September was read and accepted on motion by Chernich, seconded by Beers. Motion passed unanimously.

 - C. The Zoning Administration Report showing 13 permits issued in September and the Building Code Report showing 11 permits issued in September were read and accepted on motion by Chernich, seconded by Beers. Motion passed unanimously.

6. COMMUNICATIONS:

- A. The Board read a letter from the South Lebanon Softball Association requesting the use of the ball fields at South Hills Park during the 2019 season. The request was approved on motion by Chernich, seconded by Beers. Motion passed unanimously.

- B. Susan Eberly, Lebanon Valley Economic Development Corp (LVEDC), requested that the Board establish a Local Economic Revitalization Tax Assistance (LERTA) district for the undeveloped properties in the Lebanon Valley Business Park, and that the Board would consider a LERTA tax exemption for two (2) prospective companies. The Board directed Solicitor Kilgore to prepare the ordinances for their consideration on motion by Chernich, seconded by Krause. Beers abstained because he sits on the LVEDC Board of Directors.

7. OLD BUSINESS:

- A. The Board approved the final subdivision plan for Stephen, John and Paul Krause/County of Lebanon on motion by Beers, seconded by Chernich. Krause abstained due to a financial interest in the property.

- B. The Board authorized the Township Manager to sign agreements with R.J. Hall Company for pension plan actuarial and administrative services on motion by Chernich, seconded by Beers. Motion passed unanimously.

8. NEW BUSINESS:

- A. The 2019 meeting schedule for the Board of Supervisors was approved on motion by Chernich, seconded by Beers. Motion passed unanimously.

- B. The Final Land Development Plan for John Risser, located at [REDACTED], was approved with the following stipulation on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - 1. An executed Stormwater Management Operation and Maintenance Agreement must be recorded at the County of Lebanon Recorder of Deeds Office.

- C. The Board approved and authorized the Manager to sign a Stormwater Management Operation and Maintenance Agreement between John Risser and South Lebanon Township on motion by Chernich, seconded by Beers. Motion passed unanimously.

- D. Resolution #1350, Application for Lebanon County Liquid Fuels Tax Funds, was adopted on motion by Chernich, seconded by Beers. Motion passed unanimously.

- E. Resolution # 1351, WalkWorks Grant Application for funding from PA Department of Health, was adopted on motion by Chernich, seconded by Beers. Motion passed unanimously.

- F. Resolution #1352, approving the Pennsylvania Community Development Block Grant Program for fiscal year 2018, was adopted on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - G. Resolution #1353, Township of South Lebanon Fair Housing Resolution, was adopted on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - H. Chairman Krause signed the General Application for Community Development Block Grant (CDBG) Funds for Program Year 2018 on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - I. The Board approved the Cooperation Agreement between the County of Lebanon and South Lebanon Township for 2018 CDBG Program Administration on motion by Chernich, seconded by Beers. Motion passed unanimously.
9. Bills amounting to \$80,364.47 were individually examined and approved for payment on motion by Chernich, seconded by Beers. Motion passed unanimously.
10. The meeting was adjourned at 7:34 p.m. by Chairman Krause.

Respectfully Submitted,

Jamie Yiengst
Assistant Secretary-Treasurer