

MINUTES

South Lebanon Township

November 13, 2018

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1. The meeting of the South Lebanon Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Stephen Krause, with Vice Chairman Jonathan Beers, Supervisor Jeffrey Chernich, Township Manager James Loser, Sr., Assistant Township Manager Jamie Yiengst, Police Chief Ken Zimmerman, Public Works Director Ron Johnson, Administrative Clerk Reba Donley and two (2) visitors present.
2. Chairman Krause led the group in saluting the flag.
3. VISITORS:
 - A. Dan Cannistraci, Steckbeck Engineering and Surveying, Inc., was present to provide an update on the National Pollutant Discharge Elimination System (NPDES) Phase II Annual Report (August 1, 2016 – June 30, 2018) for the Municipal Separate Storm Sewer System in the Township. Mr. Cannistraci also provided a MS4 public presentation and reviewed the six (6) Minimum Control Measures, MS4 Background, New Requirements and answered questions regarding the same. The Annual Report is available at the Township Office for public review.
 - B. [REDACTED], questioned the Board regarding the status of a rental registration/inspection ordinance, creation of a full-time code enforcement officer and the use of the .15 mill increase in real estate tax included in the 2018 annual budget. The Board indicated there are no immediate plans to consider adopting an ordinance and is contemplating the utilization of a third party code enforcement service on an as-needed basis in addition to the Township part-time employee. The average residential real estate tax increase of \$26.25 in 2018 was used for an additional police officer, purchase of a new dump truck and site preparation for a yard waste facility.
4. MINUTES:
 - A. The Minutes of the meetings held on October 23, 2018, October 30, 2018 and November 7, 2018 were read and approved on motion by Chernich, seconded by Beers. Motion passed unanimously.

5. REPORTS:

- A. The Police Monthly Activity and Total Calls Reports for the month of October were reviewed and accepted on motion by Chernich, seconded by Beers. Motion passed unanimously.
- B. The Police Work Schedule for the month of December was approved on motion by Beers, seconded by Chernich. Motion passed unanimously.
- C. The Public Works Report for the month of October was read and accepted on motion by Chernich, seconded by Beers. Motion passed unanimously.
- D. The Board was given copies of the General Fund Income Statement ending October 31, 2018.
- E. The District Justice Report for the month of October, indicating traffic fines amounting to \$4,242.34 and non-traffic fines amounting to \$876.75 for a total of \$5,119.09 collected, was accepted on motion by Chernich, seconded by Beers. Motion passed unanimously.

6. COMMUNICATIONS:

- A. The Board read a letter from David Fee, Principal Financial, regarding the asset allocation of the Township Defined Benefit Pension Plans. Based upon the information and the assessment of future cash flow needs for the plans, the Board approved increasing the equity allocation of the Police Pension Plan from the current 30 percent to 50 percent and the Non Uniformed Pension Plan from 40 percent to 50 percent on motion by Beers, seconded by Chernich. Motion passed unanimously.

7. OLD BUSINESS: None

8. NEW BUSINESS:

- A. The Board approved an audit agreement for fiscal year 2018 with Stanilla, Siegel and Maser and authorized the Chairman and Manager to sign the agreement on motion by Beers, seconded by Chernich. Motion passed unanimously.
- B. The Board acknowledged the receipt of the Richard and Carol Kreider proposal to amend the Agricultural Security Area within the Township and gave permission to publish a notice of the proposal in the newspaper on motion by Chernich, seconded by Beers. Motion passed unanimously.

- C. Jamie Yiengst was appointed Secretary-Treasurer effective December 1, 2018 on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - D. Reba Donley was appointed Assistant Secretary-Treasurer effective December 1, 2018 on motion by Chernich, seconded by Beers. Motion passed unanimously.
 - E. The Board reviewed and has no objection to the David and Joleen Stein petition for special exception (case #5-18) to be presented to the Zoning Hearing Board.
9. Bills amounting to \$375,111.49 were individually examined and approved for payment on motion by Chernich, seconded by Beers. Motion passed unanimously.
10. The meeting was adjourned at 7:37 p.m. by Chairman Stephen Krause.

Respectfully Submitted,

James G. Loser, Sr.
Secretary - Treasurer