

GIS Data Entry Form for Outfalls (sample)

<b>Outfall 1</b>	
Date	3/24/2014
Structure	D-W Endwall
Pipe Clog?	No
Erosion?	No
Maintenance Needed?	No
Structural Condition	Normal
Needs Replaced?	No
Comments	None
Time Since Last Rain	5 days
Dominant Land Use	Residential
Flow Condition	None
Odor	None
Clarity	None
Floatables	None
Deposits	None
Vegetative	None
Biological	None
Lab Sample	None
GNSS Height (ft)	527.46
Northing	370828.2
Easting	2329828.1
Photo	IMG_4202.JPG

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2015 COMPLAINT FORM - 4 - STORMWATER ISSUES

DATE OF COMPLAINT	NAME OF COMPLAINANT	ADDRESS OF PROPERTY	COMPLAINT HANDLED BY	DATE AND RESOLUTION
9/1/2015	Robin Getz	908 South Lincoln Ave.	J. Loser	Received an email from Robin Getz regarding a possible illegal storm sewer dump of concrete into stormwater inlet box at 908 South Lincoln Ave. Emailed Ron Johnson to inspect inlet boxes behind the home and downstream inlet boxes.
9/2/2015		908 South Lincoln Ave.	J. Loser	Ron Johnson notified me concrete was dumped into storm water inlet box behind 908 South Lincoln Ave. A garage is under construction behind the home. Pictures were taken. Steven Sherk, Steckbeck Engineering was notified of the violation. A letter was drafted and sent to the property owner. Called Suzanne Ritchie, 908 So. Lincoln Ave. at 12:15 p.m. Left message on voice mail to return my called. Ms. Ritchie returned my call at 12:35 p.m. Spoke with Ms. Ritchie regarding the illegal dumping. Jason Kiscadden, DBA Jason the Mason, is the contractor for the construction of new garage. Received Illicit Discharge Reporting Form from Steckbeck Engineering. Met in person with Ms. Ritchie and Jason Kiscadden at 3:30 p.m. at her property, explained the problem and showed her the inlet box. Mr. Kiscadden denied dumping anything into the inlet box and Parmer Metered Concrete, 2981 Elizabethtown Road, Hershey, PA poured the footer for the garage.

2015 COMPLAINT FORM - 4 - STORMWATER ISSUES

9/3/2015		908 South Lincoln Ave.	J. Loser	A letter was drafted and mailed to Parmer Metered Concrete.

## CITIZEN COMPLAINT ILLICIT DISCHARGE REPORTING FORM

Name: Dan Cannistraci Contact Phone Number: 717-272-7110 Ex 126

Date: 9-2-2015 Time Discharge Discovered: 10:30 am

Date of Last Rain Event: 8-20-15 Estimated Quantity of Rain: 2.6 in.

LOCATION OF DISCHARGE (indicate nearby street intersections, addresses, and/or landmarks for reference): To the rear of the property at 908 S Lincoln Avenue, in the middle of an alley connecting S Lincoln Ave and Smith Ave.

WHERE WAS DISCHARGE FOUND? OPEN DITCH  STREAM  PIPE OUTFALL  **OTHER:** Stormwater Inlet

WAS WATER FLOW OBSERVED? **NO**  YES

WAS FLOW SOLID OR PULSING? SOLID  PULSING

WAS A PHOTO TAKEN? NO  **YES**  (Please attach a copy to form)

ODOR: **NONE**  MUSTY  SEWAGE  ROTTEN EGGS  SOUR MILK  OTHER: \_\_\_\_\_

COLOR: CLEAR  RED  YELLOW  BROWN  GREEN  GREY  OTHER: \_\_\_\_\_

CLARITY: CLEAR  CLOUDY  OPAQUE

WAS THERE AN: OILY SHEEN  YES   
GARBAGE/SEWAGE  YES   
OTHER: \_\_\_\_\_

ADDITIONAL INFORMATION TO ASSIST IN THE INVESTIGATION: Concrete from an adjacent construction area seems to have been deposited in the nearby stormwater inlet.

<i>Follow up Investigation (to be completed by Township or COD staff)</i>			
OUTFALL NO. _____	INSPECTOR NAME _____	PHONE _____	
<b>FIELD ANALYSIS:</b>			
WATER TEMP _____ °F / °C	CHLORINE (Total) _____	mg/l	
pH _____	COPPER _____	mg/l	
PHENOL _____ mg/l	DETERGENTS _____	mg/l	
<b>WAS A LABORATORY SAMPLE COLLECTED?</b> NO <input type="checkbox"/> YES <input type="checkbox"/> (If yes attach copy of chain-of-custody record)			
<b>COMMENTS:</b> _____ _____ _____			
<b>DATA SHEET FILLED OUT BY:</b> (signature) _____			<b>DATE:</b> _____
Additional notes to file: _____ _____			
Follow-up with Complainant: _____ _____			

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Illicit Discharge Pictures

908 South Lincoln Avenue: September 2, 2015



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RECEIVED SEP 04 2015



**SOUTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**

1800 South Fifth Avenue - Lebanon, Pennsylvania 17042 - Phone: (717) 274-0481

September 2, 2015

Ms. Suzanne Ritchie  
908 South Lincoln Avenue  
Lebanon, PA 17042

Re: Illegal Storm Sewer Dumping

Dear Ms. Ritchie:

South Lebanon Township was recently notified that concrete waste was dumped into a stormwater catch basins located to the rear of your property. We suspect the dumping may have occurred in conjunction with your recent garage construction project.

The purpose of my letter is to inform you that the disposal or dumping of anything into a storm drain, other than stormwater or certain allowable nonstormwater discharges, is considered a prohibited discharge and is a violation of Section 901 of the South Lebanon Township Stormwater Management Ordinance (Ordinance No. 323). I have attached a copy of the relevant sections from this Ordinance, including Section 806 which details penalties which may be imposed for anyone violating provisions of the Ordinance.

I ask that you please inform your contractor the Township suspects the dumping occurred during construction of your garage and that it will aggressively pursue penalties for any future violations of the Stormwater Management Ordinance.

Thank you for your attention to this matter.

Sincerely,

James G. Loser, Sr.  
Township Manager

cc: Steckbeck Engineering & Surveying, Inc.

Enclosures

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RECEIVED SEP 04 2015



**SOUTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**

1800 South Fifth Avenue - Lebanon, Pennsylvania 17042 - Phone: (717) 274-0481

September 3, 2015

Parmer Metered Concrete  
2981 Elizabethtown Road, Suite 100  
Hershey, PA 17033

RE: Illegal Storm Sewer Dumping

Dear Sirs:

South Lebanon Township was recently notified that concrete waste was dumped into a stormwater catch basin located to the rear of 908 S. Lincoln Avenue, Lebanon, PA. We were informed that your company was employed as a subcontractor and the dumping may have occurred in conjunction with a garage construction project.

The purpose of my letter is to inform you that the disposal or dumping of anything into a storm drain, other than stormwater or certain allowable non-stormwater discharges, is considered a prohibited discharge and is a violation of Section 901 of the South Lebanon Township Stormwater Management Ordinance (Ordinance # 323). I have attached a copy of the relevant sections from this Ordinance, including Section 806 which details penalties which may be imposed for anyone violating provisions of the Ordinance.

The Township suspects the dumping occurred during construction of the garage and we will aggressively pursue penalties for any future violations of the Stormwater Management Ordinance.

Thank you for your attention to this matter.

Sincerely,

James G. Loser, Sr.  
Township Manager

cc: Steckbeck Engineering & Surveying, Inc.

Enclosures

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Phyllis McGann

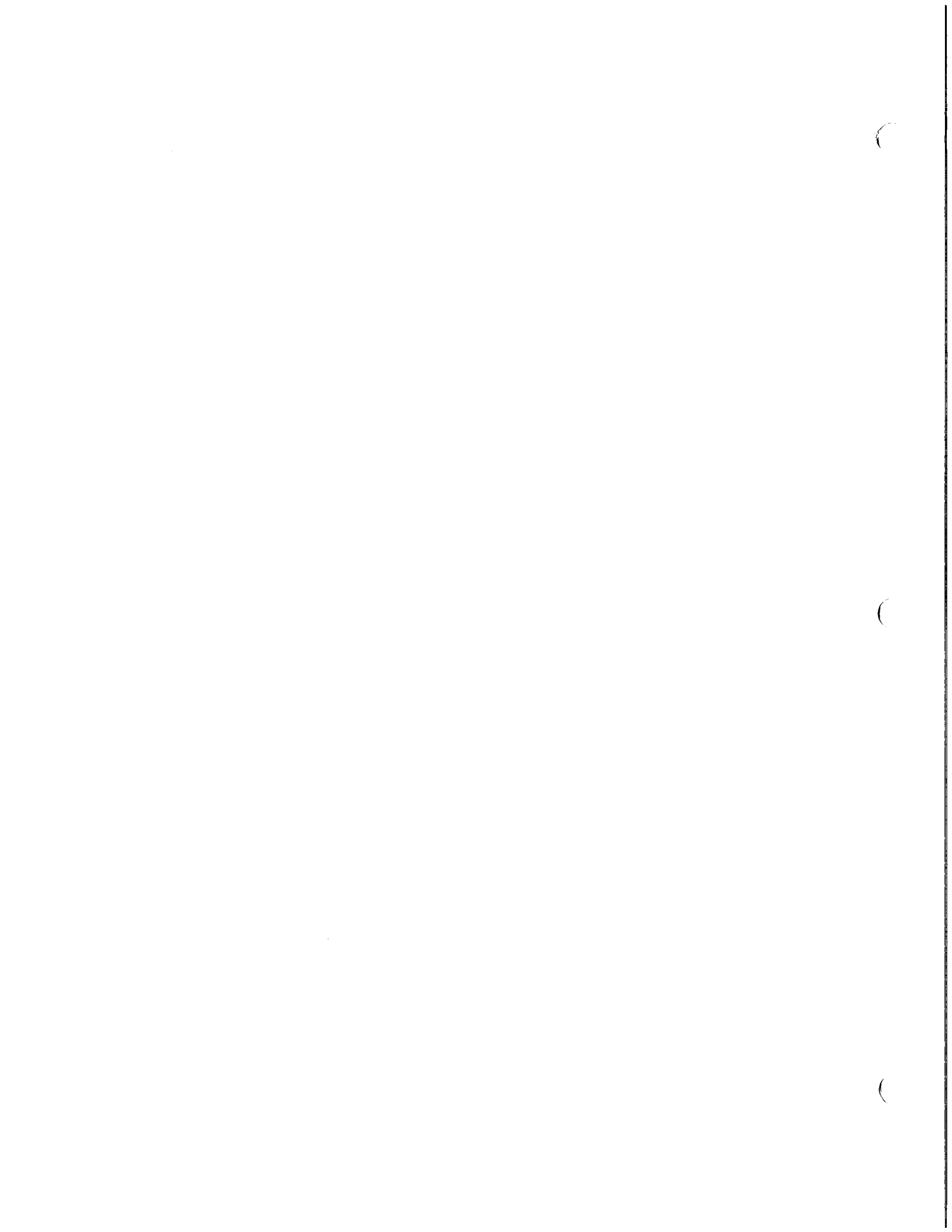
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**From:** Nancy Yoder <nryoder@icloud.com>  
**Sent:** Friday, October 30, 2015 9:01 AM  
**To:** sltownship@comcast.net  
**Subject:** Blocked storm drains

We live at 184 Cobblestone Dr with the back of our property on Fonderwhite. During last storm runoff from field next to us washed corn debris into the storm drain on our property blocking it and continuing , blocking the one in the street. There is currently a pile of corn stubble in the street. Is it our responsibility to unplug drain and remove this or will the township help. I am not complaining just trying to find out who is responsible for what.

Thanks!  
Nancy Yoder  
717 277-5860  
252 258-5204 (cell). Best number  
Sent from my iPad=

Road crew cleared street drain 10/30/15  
Phyllis advised owner they are responsible  
for drains on their property.



## MS4 WARNING

November 27, 2015

I observed a gentle man washing his riding mower in the street at the rear of 308 Homestead Ave.

I approached the man and told him that he was in violation of our MS4 plan and he was not allowed to do what he was doing and then I explained why. He then thanked me for the information and would no longer wash his mower in the street.

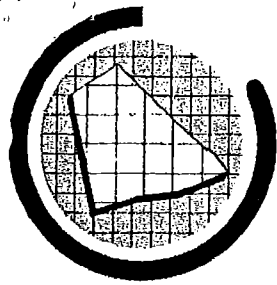
Ron Johnson

*Scott Davis - Resident*

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# Lebanon County Planning Department

Room 206, Municipal Building • 400 South Eighth Street • Lebanon, PA 17042-6794

Phone: 717-228-4444 • Fax: 717-228-4453

Website: [www.lebcountry.org](http://www.lebcountry.org) • Email: [LCPD\\_Planning@Lebcnty.org](mailto:LCPD_Planning@Lebcnty.org)

December 21, 2015

Kelly Smith  
21 Evergreen Road  
Lebanon, PA 17042

RE: Report of Surface Discharge  
Violation of Holding Tank Permit  
Site Address – 21 Evergreen Road  
GIS # 2342772-358076  
Control # 38040132  
South Lebanon Township, Lebanon County

Dear Property Owner:

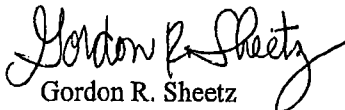
As you are aware, your property utilizes holding tanks as a means of sewage disposal. Our records indicate you have not submitted any pumping vouchers since December of 2007. It is a requirement of the sewage permit to submit all pumping vouchers within 72 hours of pumping. Every time you have the tanks pumped, you must submit the pumping vouchers to our office. I must remind you that failure to pump the tanks and dispose of the sewage in accordance with the law will result in revocation of the sewage permit and strict fines.

Please be reminded that all sewage wastes, which includes kitchen and laundry waste, must be disposed of into the holding tanks. On that note, I have observed what appears to be a surface discharge of laundry waste into the road gutter in front of your house. Such a condition is a violation of the Pennsylvania Sewage Facilities Act, Title 25, Chapter 73, Section 73.11(c). It states:

**“Liquid wastes, including kitchen and laundry wastes and water softener backwash, shall be discharged to a treatment tank. A sewage system may not discharge untreated or partially treated sewage to the surface of the ground or into the waters of this Commonwealth except as specifically permitted under Section 202 and 207 of the Clean Streams Law (35 P.S. §§ 691.202 and 691.207) and individual residential spray irrigation systems permitted by local agencies under section 7.3 of the act (35 P.S. § 750.7c).”**

Therefore, you are hereby advised to cease the discharge immediately. Please notify this office in writing, as to your current method of pumping and disposing of the sewage. Please submit any and all pumping confirmations you may have for the past several years as proof of pumping and compliance with the permit on file. If you have any questions, we can be contacted at (717) 228-4444.

Sincerely,

  
Gordon R. Sheetz  
Sewage Administrator

GRS/lab

Pc: South Lebanon Township Office

January 20-16'

Mr. Lessor,

As per your letter about the dis-charge of water into the street at 21 Evergreen Rd., I have re-routed the Water Softener to another location. Therefore there will be no more water dis-charge going into the street out-front.

Kelly Smith

RECEIVED JAN 1 9 2016



**SOUTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**

1800 South Fifth Avenue - Lebanon, Pennsylvania 17042 - Phone: (717) 274-0481

January 15, 2016

Kelly Smith  
21 Evergreen Road  
Lebanon, PA 17042

Dear Ms. Smith:

We are in receipt of letter dated December 21, 2015, from the Lebanon County Planning Department addressed to you concerning a report of surface discharge and a violation of a holding tank permit.

The Sewage Administrator, Gordon Sheetz, indicated he observed what appeared to be a surface discharge of laundry waste into the road gutter in front of your house.

Section 901 of the South Lebanon Township Stormwater Management Ordinance states, **"No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water...."**

Therefore, you are hereby advised to cease the discharge immediately. Non-compliance of the above stated ordinance will result in the issuance of citations with fines up to \$1,000.00 per incident.

I thank you in advance for your cooperation in this matter. If you have any questions, please feel free to call.

Sincerely,

James G. Loser, Sr.  
Township Manager

cc: Steckbeck Engineering  
Lebanon County Planning Dept.

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**SOUTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**

1800 South Fifth Avenue - Lebanon, Pennsylvania 17042 - Phone: (717) 274-0481

September 16, 2015

Mr. Michael Dupert  
Mrs. Shawna Dupert  
604 Meadow Dr.  
Lebanon, PA 17042

Dear Mr. and Mrs. Dupert:

We have noticed grass clippings and vegetation green waste accumulating on the roadway at 604 Meadow Drive. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

Grass clippings left on the roadway are washed away by storm water causing storm drains to clog and backup, resulting in possible flooding. Grass also releases nitrogen into the water system polluting local streams.

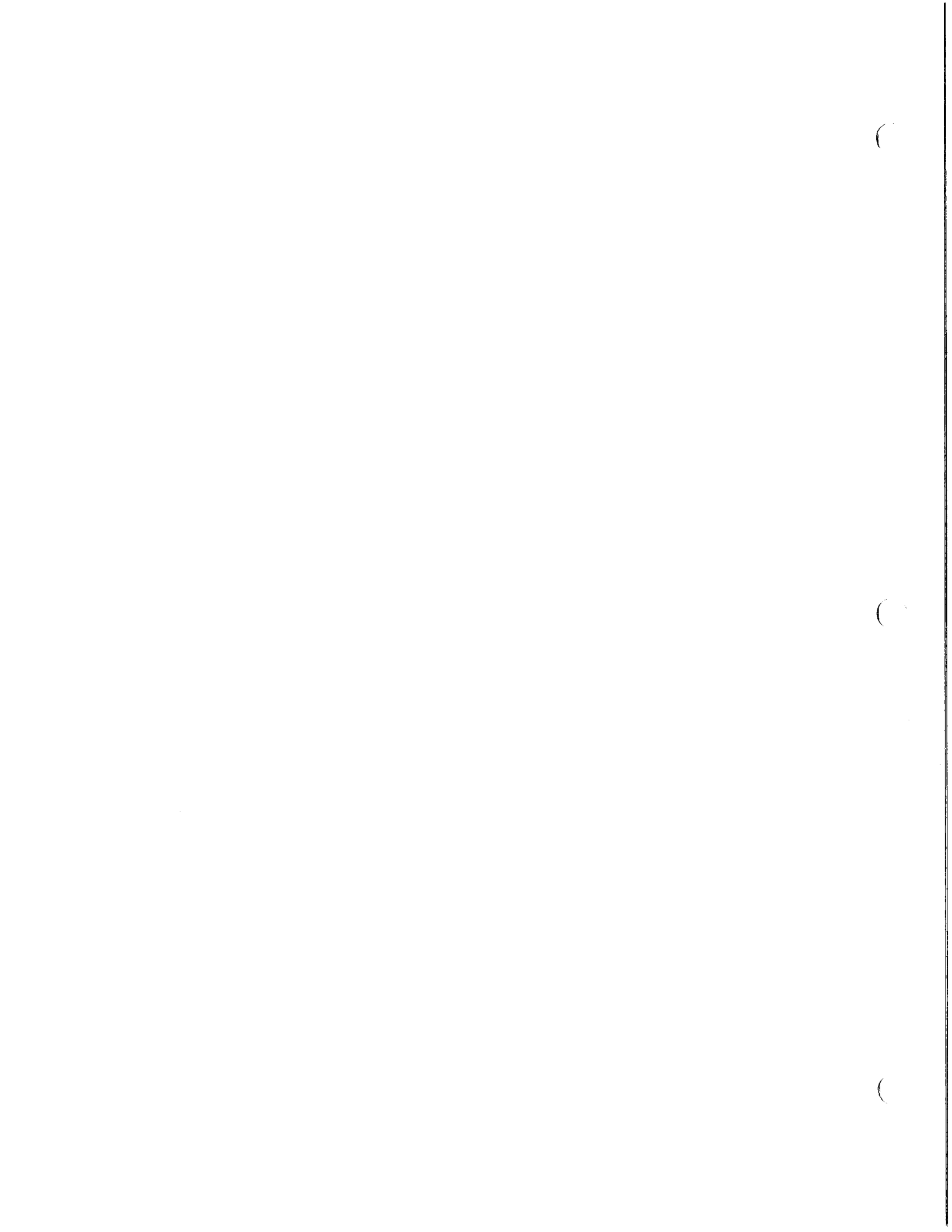
Non-compliance of the above stated ordinance may result in the issuance of citations with fines up to \$1,000.00 per incident.

Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager

**\*\*Please be note; grass clippings will not be picked up during the fall clean-up, which is scheduled on September 28, 2015.**





**SOUTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**

1800 South Fifth Avenue - Lebanon, Pennsylvania 17042 - Phone: (717) 274-0481

September 16, 2015

Mr. William Smeltzer  
Woodland Contractors  
1316 King St.  
Lebanon, PA 17042

Dear Mr. Smeltzer:

We have noticed accumulated grass clippings on the roadway along South Lincoln Avenue at Strathford Meadows. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

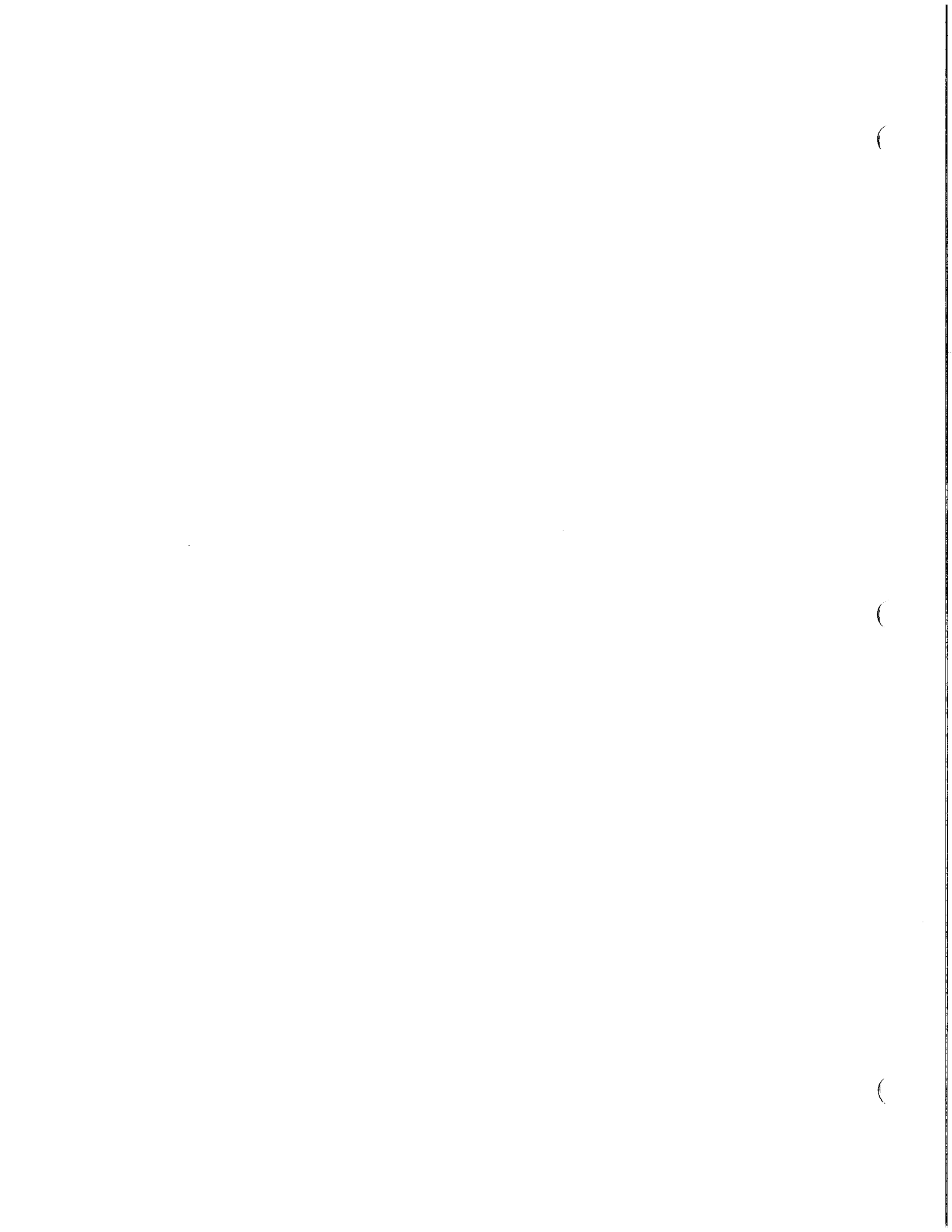
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Non-compliance of the above stated ordinance may result in the issuance of citations with fines up to \$1,000.00 per incident.

Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager



October 13, 2015

Mr. Robert Gongloff  
Mrs. Jamie Gongloff  
261 Crosswind Way  
Lebanon, PA 17042

Dear Mr. and Mrs. Gongloff:

We have noticed accumulated grass clippings on the roadway by storm drains at Crosswind Way and South 5<sup>th</sup> Avenue. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

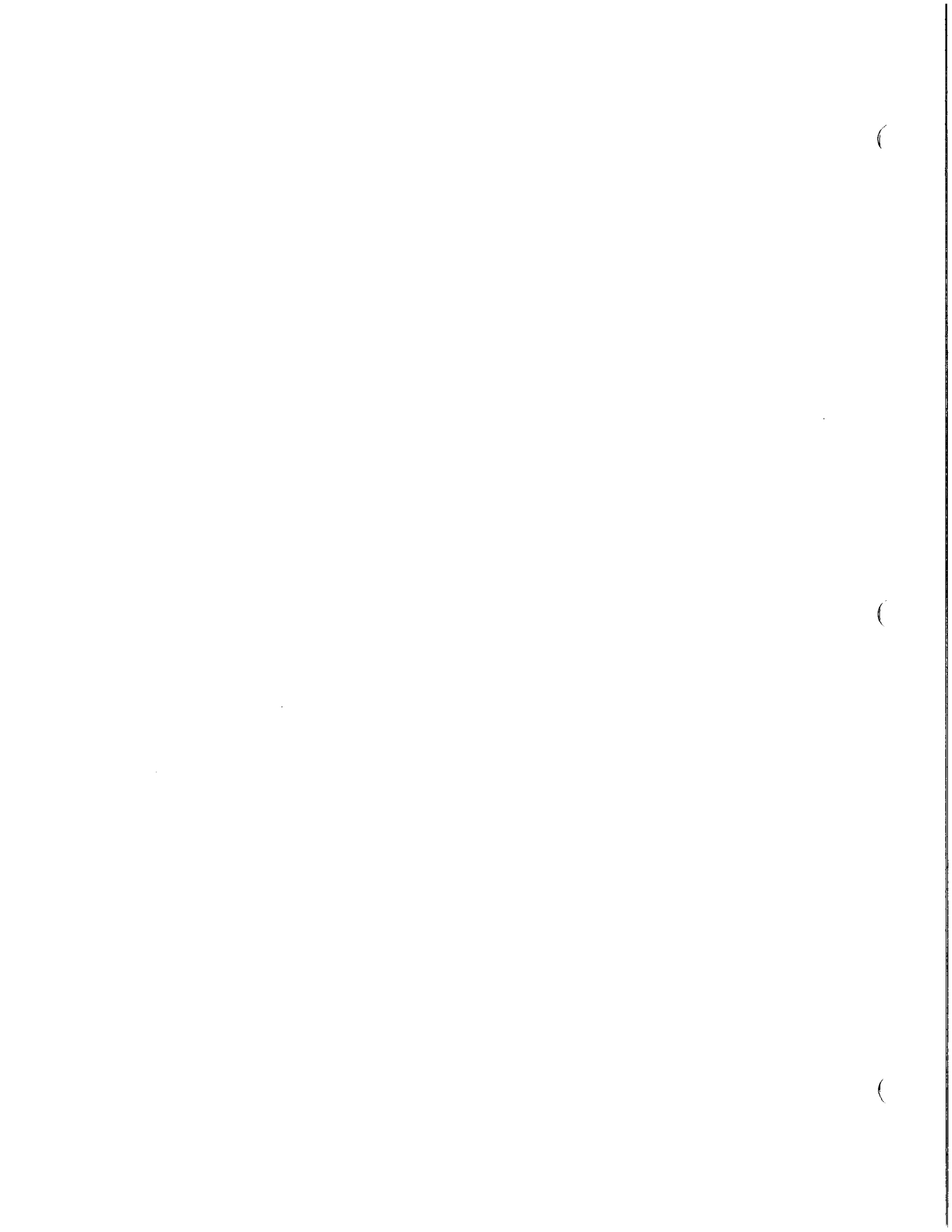
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Non-compliance of the above stated ordinance may result in the issuance of citations with fines up to \$1,000.00 per incident.

Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager



April 27, 2016

Mark Doane  
Linda Doane  
101 Cobblestone Dr  
Lebanon, PA 17042

Dear Mr. and Mrs. Doane:

We have noticed accumulated grass clippings on the roadway by storm drains at Crosswind Way and South 5<sup>th</sup> Avenue. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

Grass clippings left on the roadway are washed away by storm water causing storm drains to clog and backup, resulting in possible flooding. Grass also releases nitrogen into the water system polluting local streams.

Non-compliance of the above stated ordinance may result in the issuance of citations with fines up to \$1,000.00 per incident.

Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager

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April 27, 2016

Patrick Roma  
Ann Roma  
350 Homestead Dr.  
Lebanon, PA 17042

Dear Mr. and Mrs. Roma:

We have noticed accumulated grass clippings on the roadway by storm drains at 350 Homestead Drive. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

Grass clippings left on the roadway are washed away by storm water causing storm drains to clog and backup, resulting in possible flooding. Grass also releases nitrogen into the water system polluting local streams.

Non-compliance of the above stated ordinance may result in the issuance of citations with fines up to \$1,000.00 per incident.

Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager

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April 27, 2016

Anthony Tribioli  
160 Valley View Place  
Lebanon, PA 17042

Dear Mr. Tribioli:

We have noticed accumulated grass clippings on the roadway by storm drains at Crosswind Way and South 5<sup>th</sup> Avenue. Please refrain from this practice immediately. **Section 901 of the South Lebanon Township Stormwater Management Ordinance** states, "No person shall allow or cause to allow, discharges into the MS4 (Municipal Separate Storm Sewer System) or discharges into waters of the Commonwealth, which are not composed entirely of storm water..."

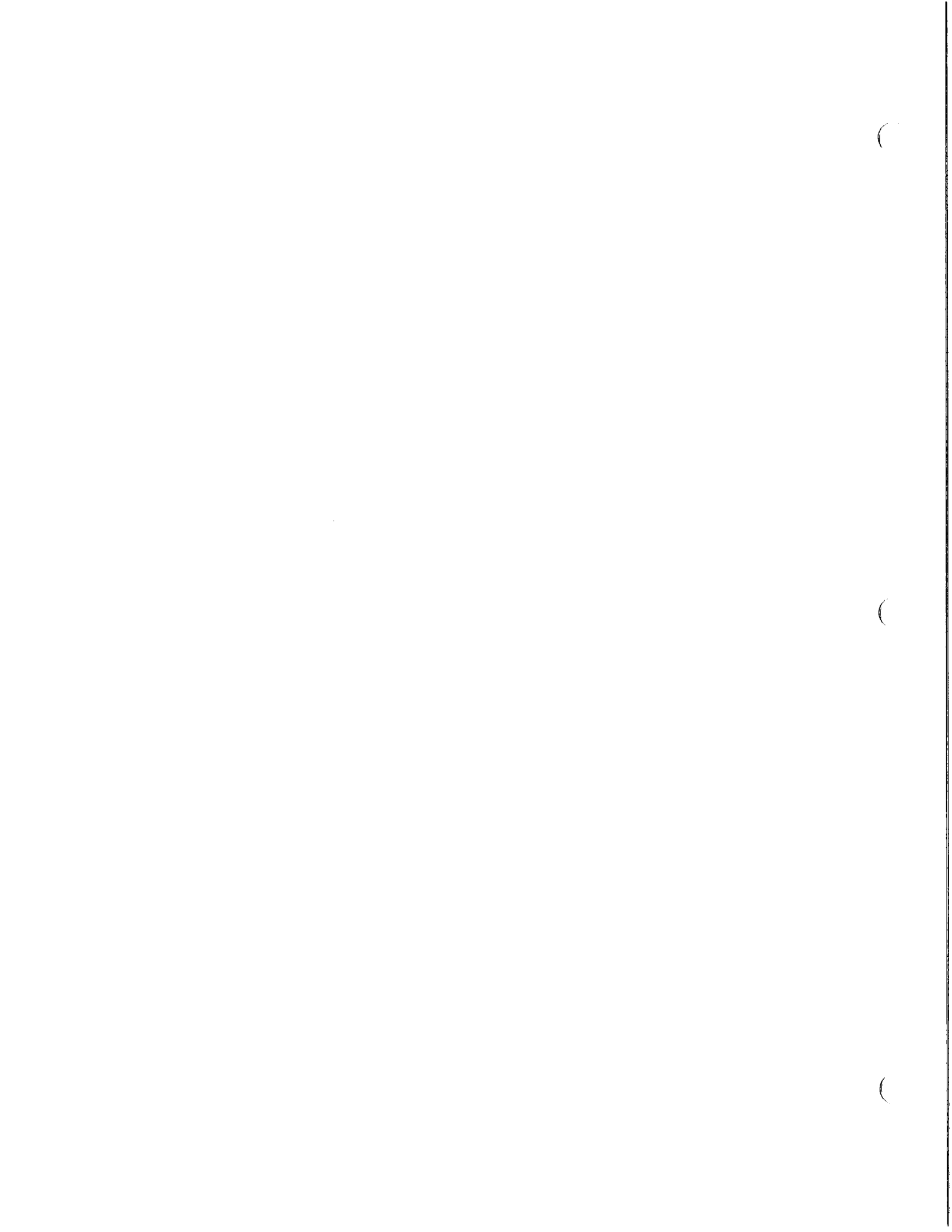
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Thank you in advance for your cooperation in this matter. If you have any questions, do not hesitate to call.

Very Truly Yours,

James G. Loser, Sr.  
Township Manager



**ARTICLE VIII  
ENFORCEMENT AND PENALTIES**

**Section 801. Right-of-Entry**

Upon presentation of proper credentials, duly authorized representatives of the Township may enter at reasonable times upon any property within the Township to investigate or ascertain the condition of the subject property in regard to any aspect regulated by this Ordinance.

**Section 802. Post-Construction SWM BMPs Schedule of Inspections**

SWM BMPs should be inspected by the landowner, or the owner's designee (including the Township for dedicated and owned facilities), according to the following list of minimum frequencies:

- A. Annually for the first 5 years following construction.
- B. Once every 3 years thereafter.
- C. During or immediately after the cessation of a 10-year or greater storm.

**Section 803. Notification**

In the event that a person fails to comply with the requirements of this Ordinance, or fails to conform to the requirements of any permit issued hereunder, the Township shall provide written notification of the violation. Such notification shall set forth the nature of the violation(s) and establish a time limit for correction of these violation(s). Failure to comply within the time specified shall subject such person to the penalty provisions of this Ordinance. All such penalties shall be deemed cumulative and shall not preclude by the Township from pursuing any and all remedies.

**Section 804. Enforcement**

The Board of Supervisors is hereby authorized and directed to enforce all of the provisions of this Ordinance. All inspections regarding compliance with the Stormwater Management Site Plan shall be the responsibility of the Township Engineer or other qualified persons designated by the Township.

- A. A set of design plans approved by the Township shall be on file at the site throughout the duration of the construction activity. Periodic inspections may be made by the Township or designee during construction.
- B. It shall be unlawful for any person, firm or corporation to undertake any regulated activity under Section 104 on any property except as provided for in the approved SWM Site Plan and pursuant to the requirements of this Ordinance. It shall be unlawful to alter or remove any control structure required by the SWM Site Plan pursuant to this

Ordinance or to allow the property to remain in a condition which does not conform to the approved SWM Site Plan.

C. Occupancy Permit

A building occupancy permit shall not be issued by the Township unless the landowner/developer or his representative provides a certificate of substantial completion letter from a qualified professional verifying that all permanent SWM BMP facilities associated with such building have been substantially completed according to the plans and specifications and approved revisions thereto. The Township Engineer shall also verify substantial completion in writing prior to issuance of an occupancy permit. The building occupancy permit shall be required for each lot owner and/or developer for all subdivisions and land development in the Township that involve the construction of a new structure intended for human occupation.

D. Prior to revocation or suspension of a permit, the Board of Supervisors will schedule a hearing to discuss the non-compliance if there is no immediate danger to life, public health or property.

E. Suspension and revocation of Permits

1. Any permit issued under this ordinance may be suspended or revoked by the Board of Supervisors for:
  - a. Non-compliance with or failure to implement any provision of an approved SWM Site Plan or O&M Agreement.
  - b. A violation of any provision of this Ordinance or any other applicable law, ordinance, rule or regulation relating to the project.
  - c. The creation of any condition or the commission of any act during construction or development which constitutes or creates a hazard or nuisance, pollution or which endangers the life or property of others.
2. A suspended permit shall be reinstated by the Board of Supervisors when:
  - a. The Township Engineer or his designee has inspected and approved the corrections to the stormwater management and erosion and sediment pollution control measure(s) that caused the suspension, or the elimination of the hazard or nuisance, and/or;
  - b. The Board of Supervisors is satisfied that the violation of the ordinance, law, or rule and regulation has been corrected.
3. If a violation causes no immediate danger to life, public health, or property, at its sole discretion, the Township may provide a limited time period for the owner to correct the violation. In these cases, the Township will provide the owner, or the owner's designee, with a written notice of the violation and the time period allowed for the owner to correct the violation. If the owner does not correct the violation

within the allowed time period, the Township may revoke or suspend any, or all, applicable approvals and permits pertaining to any provision of this Ordinance.

4. A permit that has been revoked by the Board of Supervisors cannot be reinstated. The applicant may apply for a new permit under the procedures outlined in this Ordinance.
- F. It shall be unlawful for a person to undertake any regulated activity except as provided in an approved SWM Site Plan, unless specifically exempted in Section 402.
- G. Inspections regarding compliance with the SWM Site Plan are a responsibility of the Township.

#### **Section 805. Public Nuisance**

- A. The violation of any provision of this ordinance is hereby deemed a Public Nuisance.
- B. Each day that a violation continues shall constitute a separate violation.

#### **Section 806. Penalties**

- A. Anyone violating the provisions of this Ordinance shall be guilty of a civil offense, and upon conviction before a magisterial judge shall be subject to a fine in an amount not to exceed \$1,000.00. Each day that the violation continues shall be a separate offense and penalties shall be cumulative.
- B. In addition, the Township, through its solicitor may institute injunctive, mandamus or any other appropriate action or proceeding at law or in equity for the enforcement of this Ordinance. Any court of competent jurisdiction shall have the right to issue restraining orders, temporary or permanent injunctions, mandamus or other appropriate forms of remedy or relief.
- C. Any person found liable in a civil proceeding or subject to equitable relief or mandamus shall also be liable in addition to any fines, penalties and costs for the reasonable legal fees and other expenses incurred by the Township in prosecution of the proceeding to its completion including any appellate proceeding.

#### **Section 807. Appeals**

- A. Any person aggrieved by any action of the Township or its designee, relevant to the provisions of this Ordinance, may appeal to the Board of Supervisors within thirty (30) days of that action.
- B. Any person aggrieved by any decision of the Board of Supervisors, relevant to the provisions of this Ordinance, may appeal to the Lebanon County Court of Common Pleas within thirty (30) days of the Township decision.

**ARTICLE IX  
PROHIBITIONS**

**Section 901. Prohibited Discharges and Connections**

- A. Any drain or conveyance, whether on the surface or subsurface, that allows any non-stormwater discharge including sewage, process wastewater, and wash water to enter the regulated municipal separate storm sewer (MS4) or to enter the waters of this Commonwealth is prohibited.
- B. No person shall allow, or cause to allow, discharges into the regulated MS4, or discharges into waters of this Commonwealth, which are not composed entirely of stormwater, except (1) as provided in Subsection C below and (2) discharges allowed under a state or federal permit.
- C. The following discharges are authorized unless they are determined to be significant contributors to pollution to the regulated MS4 or to the waters of this Commonwealth:

➤ Discharges from firefighting activities	➤ Flows from riparian habitats and wetlands
➤ Potable water sources including water line flushing	➤ Uncontaminated water from foundations or from footing drains
➤ Irrigation drainage	➤ Lawn watering
➤ Air conditioning condensate	➤ Dechlorinated swimming pool discharges
➤ Springs	➤ Uncontaminated groundwater
➤ Water from crawl space pumps ➤ Basement sump pumps, pumping groundwater only	➤ Water from individual residential car washing
➤ Pavement wash waters where spills or leaks of toxic or hazardous materials have not occurred (unless all spill material has been removed) and where detergents are not used	➤ Routine external building wash down (which does not use detergents or other compounds)
➤ Diverted stream flows	

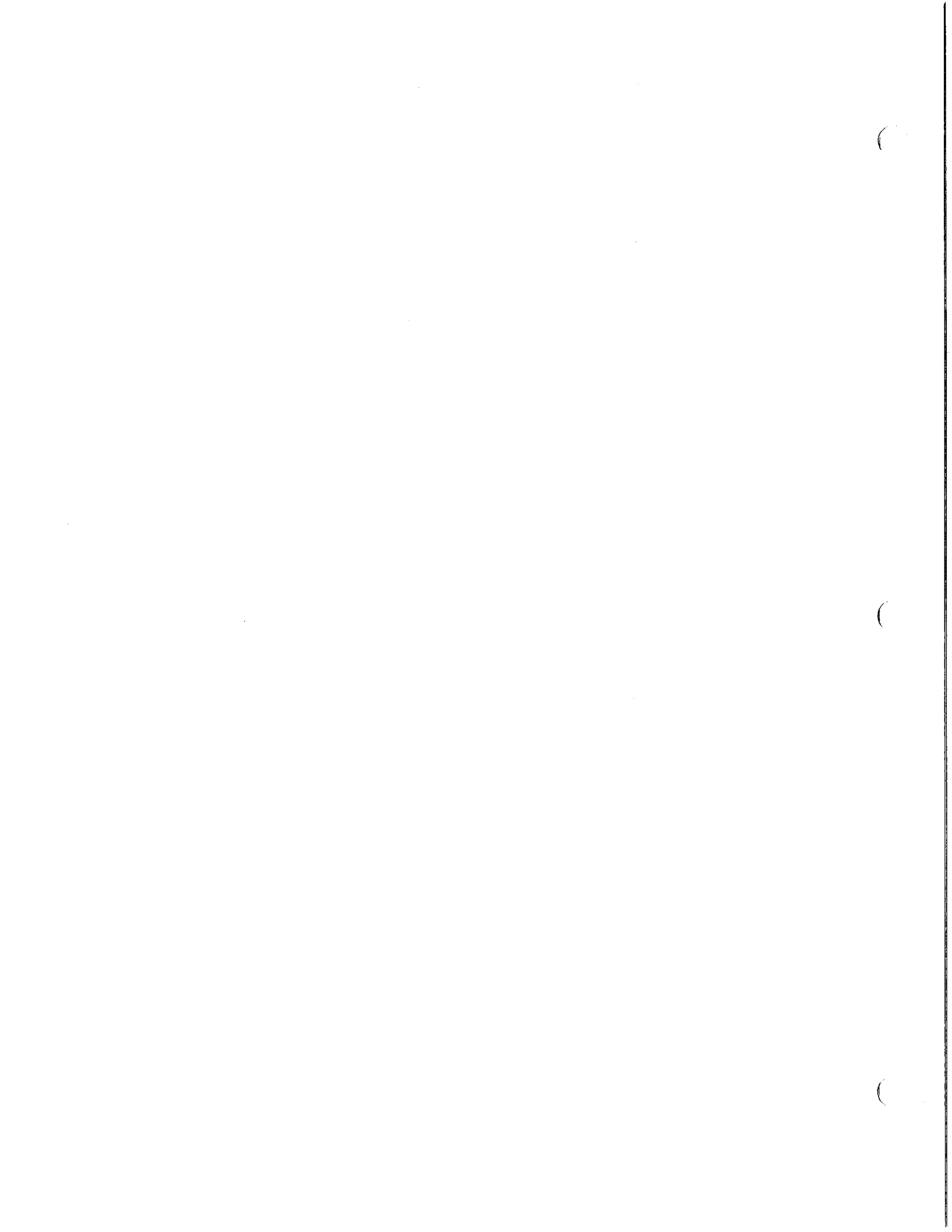
- D. In the event that the Township or DEP determines that any of the discharges identified in Subsection C above significantly contribute pollutants to the regulated MS4 or to the waters of this Commonwealth, the Township or DEP will notify the responsible person(s) to cease the discharge.

**Section 902. Roof Drains and Sump Pumps**

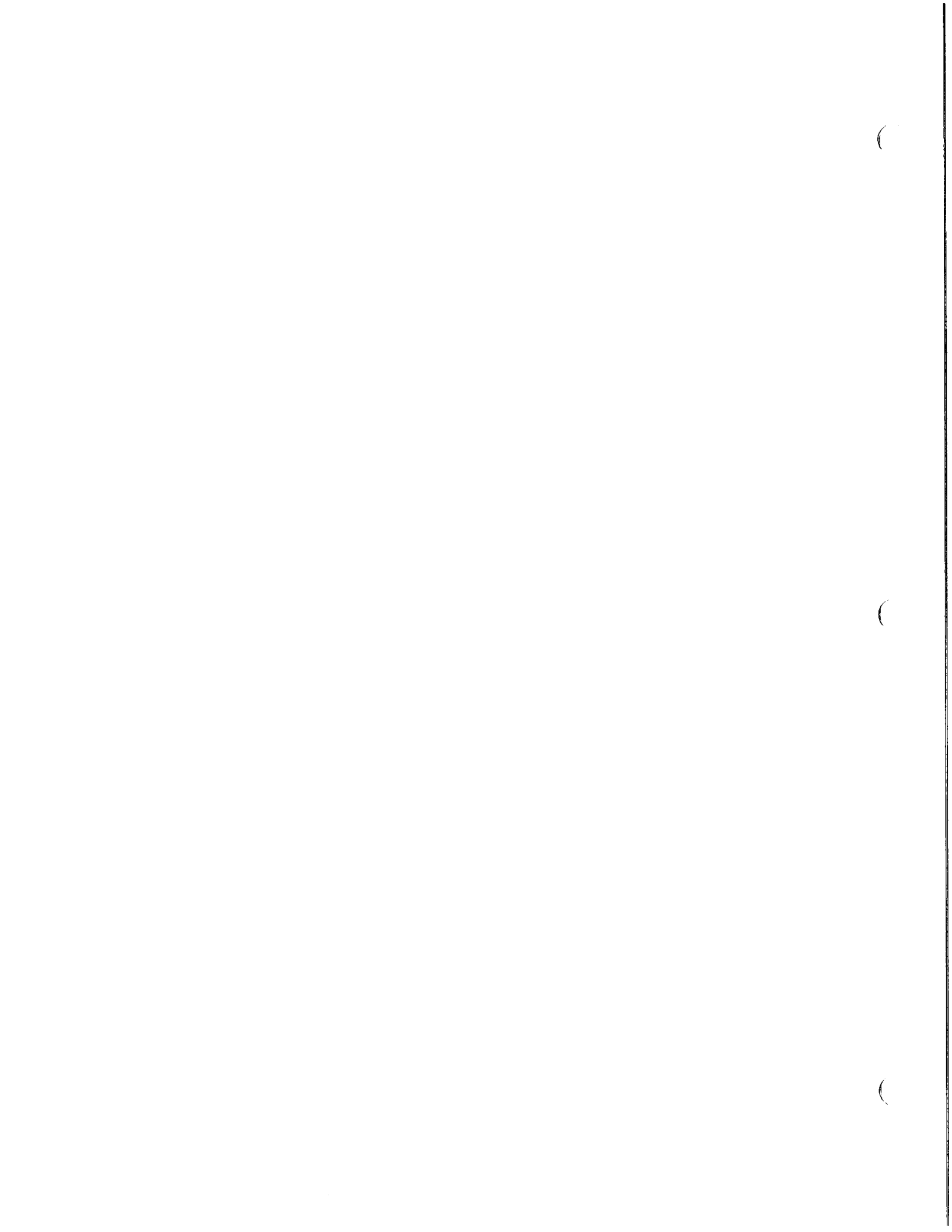
Roof drains and sump pumps shall discharge to infiltration or vegetative BMPs.

## **APPENDIX C**

**MCM #4, CONSTRUCTION SITE STORM WATER RUNOFF  
CONTROL**



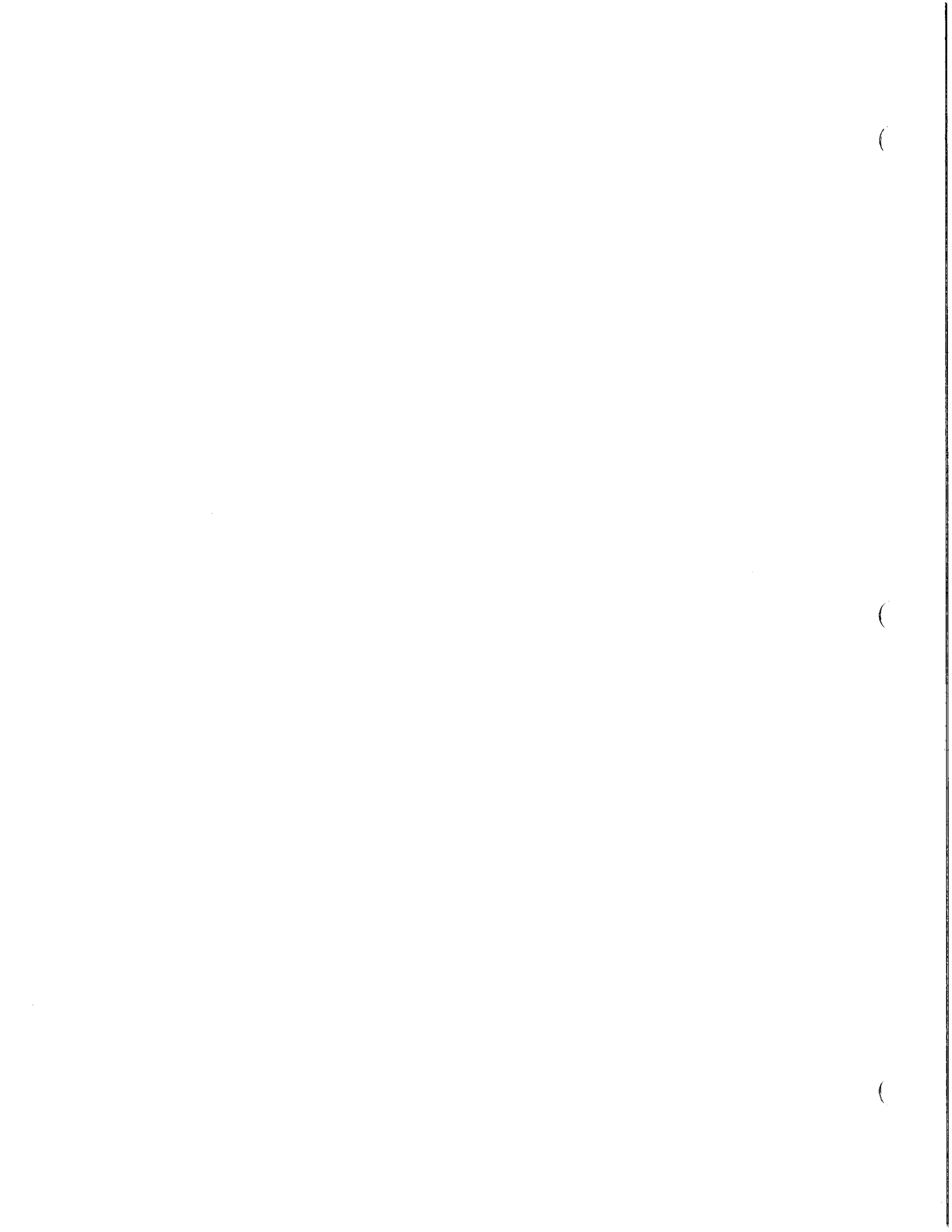




## **APPENDIX D**

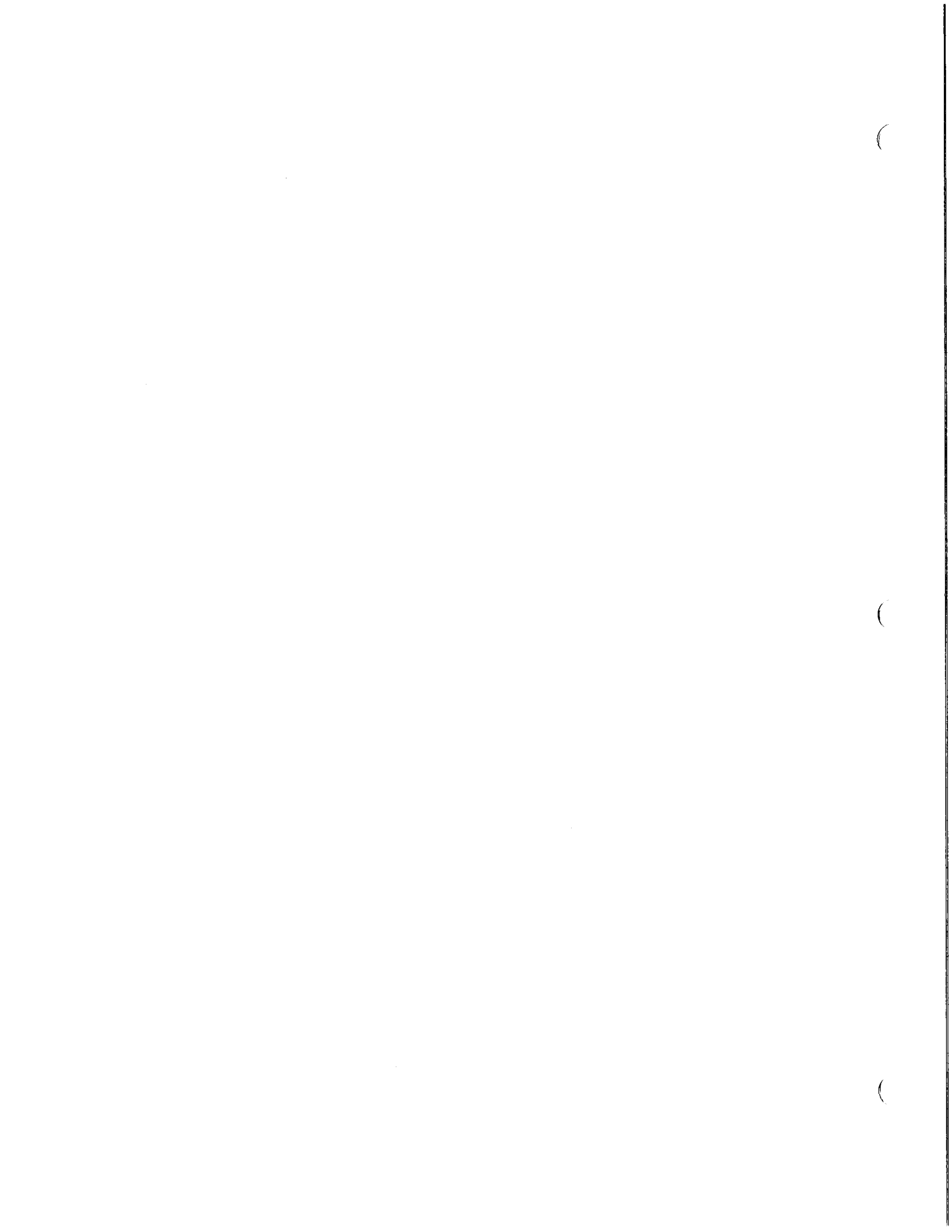
### **MCM #5, POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT – MINIMUM CONTROL MEASURE**

\*\*No changes to this section of the MS4 program were made during the reporting period.



# **APPENDIX E**

**MCM #6, POLLUTION PREVENTION & GOOD  
HOUSEKEEPING FOR MUNICIPAL OPERATIONS &  
MAINTENANCE**



DATE: April 24, 25, 27 2015

Check off when finished	Street Name	From	To	Miles
✓	Colonial Drive T541	Iona Road	Keller Drive	0.15
✓	Keller Drive T542	S 5th Avenue	Deadend	0.11
✓	Mine Road T532	Eastfield Drive	S 5th Avenue	0.59
✓	Pennwood Road T537	Sunrise Drive	S 5th Avenue	0.23
✓	Briar Road T535	Sunrise Drive	School Lane	0.17
✓	Wintermere Drive T543	Sunrise Drive	School Lane	0.15
✓	School Lane T534	Sunrise Drive	Pennwood Road	0.31
✓	Werni Drive T547	Sunrise Drive	Deadend	0.05
✓	Sunrise Drive T540	S 5th Avenue	Mine Road	0.46
✓	EASTFIELD DR.		2046'	.39
✓	SOUTHGATE		1,594	.30
✓	MANOR		895	.17
✓	CEDARVIEW		477	.09
	INTERSECTIONS			
✓	Mine & Birch			
✓	Mine & Fox			
✓	897	FONDERWHITE	6,663.5' (1.2") EVERGREEN Rd.	.12
DF	4/25 CLEAN & GREASE	CHECK - PAVEMENT		
DF	5/1 CLEAN & GREASE	" "		
	5/22 CLEAN & GREASE	" "		
	5/29 CLEAN & GREASE	" "		
	<del>6/1</del>			
	6/5 CLEAN & GREASE	" "		

Total Miles Swept: \_\_\_\_\_



















DATE: MAY 29 June 1, 2, 3, 4, 2015

Check off when finished	Street Name	From	To	Miles
✓	S 15th Avenue T399	E. Cumberland Street	King Street	0.12
✓	S 12th Avenue T665	King Street	Chestnut Street	0.07
✓	S 13th Avenue T615	King Street	Chestnut Street	0.07
✓	Chestnut Street T365	S 12th Avenue	S 13th Avenue	0.09
✓	S 14th Avenue T603	King Street	Birch Road	0.79
✓	Lentz Drive T520	Warren Drive	Esther Drive	0.08
✓	Esther Drive T518	S 14th Avenue	S 14th Avenue	0.38
✓	Warren Drive T519	S 14th Avenue	Esther Drive	0.14
✓	Meadow Drive T682	Metro Drive	Henry Houck Lane	0.28
✓	Henry Houck Lane T402	Metro Drive	Deadend	0.39
✓	Jill Ann Drive T406	Henry Houck Lane	Birch Road	0.26
✓	Harding Lane T403	Rockledge Drive	Meadow Drive	0.10
✓	Fairview Lane T404	Rockledge Drive	Meadow Drive	0.10
✓	Stevens Lane T405	Rockledge Drive	Meadow Drive	0.09
✓	Birch Road T393	Challenge Drive	S 14th Avenue	0.66
✓	Richfield Drive T396	Metro Drive	Rockledge Drive	0.26
✓	Progress Avenue T380	Metro Drive	Rockledge Drive	0.24
✓	Rockledge Drive T412	Metro Drive	Birch Road	0.24
✓	Horseshoe Circle T727	Progress Avenue	Progress Avenue	0.28
✓	Challenge Drive T378	Progress Avenue	Birch Road	0.16
✓	METRO DR	PROGRESS AVE.	11627 (S) S. 14TH AVE	0.32
✓	KING ST.	11TH AVE	ENTRANCE OF	
✓	CHESTNUT ST	14TH AVE	15TH AVE [IRON WOOD]	
✓	OLD Cumberland	King ST	DEAD END 817'	0.15
✓	OLD Cumberland	15TH AVE	DEAD END	
✓	OLD Cumberland	15TH AVE	CEDAR GRILL	
	King Street (20008)	E. Cumberland Street	East Street	
	Old Cumberland	Cedar grill	Dead end 2,153 (0.41)	

Total Miles Swept: \_\_\_\_\_



10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG-9319G  
PADEP Hauler  
PADEP Truck TOFH586222  
PADEP Trailer

Disposal Grid: N: 514 E: -455 Pad: 1 Ticket: 784269

Truck: 22877 Date: 8/3/2015 Time In: 11:41:35 Time Out: 11:56:37  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	67380 LB	33.69 TON	In Scale 1
Tare:	30320 LB	15.16 TON	Out Scale 2
Net:	37060 LB	18.53 TON	

Comment:

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	18.5300	@ \$65.25/TON	\$1,209.08
			Total Amount:	\$1,209.08

Weighmaster: \_\_\_\_\_  
Lisa A. Moser 68240

Driver: \_\_\_\_\_

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG-9319G  
PADEP Hauler  
PADEP Truck TOFH586222  
PADEP Trailer

Disposal Grid: N: E: Pad: Ticket: 784185

Truck: 22877 Date: 8/3/2015 Time In: 07:28:52 Time Out: 07:49:07  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	62880 LB	31.44 TON	In Scale 1
Tare:	30360 LB	15.18 TON	Out Scale 2
Net:	32520 LB	16.26 TON	

Comment: STREET SWEEPINGS

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	16.2600	@ \$65.25/TON	\$1,060.97
			Total Amount:	\$1,060.97

Weighmaster: \_\_\_\_\_  
Lisa A. Moser 68240

Driver: \_\_\_\_\_

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG-9319G  
PADEP Hauler  
PADEP Truck TOFH586222  
PADEP Trailer

Disposal Grid: N: 514 E: -455 Pad: 1 Ticket: 784207

Truck: 22877 Date: 8/3/2015 Time In: 08:42:44 Time Out: 08:58:18  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	61740 LB	30.87 TON	In Scale 1
Tare:	30360 LB	15.18 TON	Out Scale 2
Net:	31380 LB	15.69 TON	

Comment: STREET SWEEPING

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	15.6900	@ \$65.25/TON	\$1,023.77
			Total Amount:	\$1,023.77

Weighmaster: \_\_\_\_\_  
Lisa A. Moser 68240

Driver: \_\_\_\_\_

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG-9319G  
PADEP Hauler  
PADEP Truck TOFH586222  
PADEP Trailer

Disposal Grid: N: 514 E: -455 Pad: 1 Ticket: 784241

Truck: 22877 Date: 8/3/2015 Time In: 10:30:21 Time Out: 10:46:32  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	65780 LB	32.89 TON	In Scale 1
Tare:	30320 LB	15.16 TON	Out Scale 2
Net:	35460 LB	17.73 TON	

Comment:

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	17.7300	@ \$65.25/TON	\$1,156.88
			Total Amount:	\$1,156.88

Weighmaster: \_\_\_\_\_  
Lisa A. Moser 68240

Driver: \_\_\_\_\_

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG-9319G  
PADEP Hauler  
PADEP Truck TOFH586222  
PADEP Trailer

Disposal Grid: N: 514 E: -455 Pad: 1 Ticket: 784301

Truck: 22877 Date: 8/3/2015 Time In: 13:34:17 Time Out: 13:49:09  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	61620 LB	30.81 TON	In Scale 1
Tare:	30240 LB	15.12 TON	Out Scale 2
Net:	31380 LB	15.69 TON	

Comment:

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	15.6900	@ \$65.25/TON	\$1,023.77
			Total Amount:	\$1,023.77

Weighmaster: \_\_\_\_\_  
KIM L JONES - 72740

Driver: \_\_\_\_\_

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10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG9321D  
PADEP Hauler  
PADEP Truck C33M066594  
PADEP Trailer

Disposal Grid: N: 770 E: -436 Pad: 7 Ticket: 829744

Truck: 23068 Date: 10/12/2016 Time In: 13:01:28 Time Out: 13:14:37  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	54680 LB	27.34 TON	In Scale 1
Tare:	24760 LB	12.38 TON	Out Scale 2
Net:	29920 LB	14.96 TON	

Comment: STREET SWEEPINGS

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	14.9600	@ \$65.25/TON	\$976.14
			Total Amount:	\$976.14

Weighmaster: \_\_\_\_\_  
KIM L JONES - 72740

Driver: \_\_\_\_\_

Street Sweepings

South Lebanon Township	
Received	OCT 13 2016
Approved	_____
Check No.	_____
Date Paid	_____
Account No.	430,300

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG9321D  
PADEP Hauler  
PADEP Truck C33M066594  
PADEP Trailer

Disposal Grid: N: 747 E: -418 Pad: 7 Ticket: 829623

Truck: 23068 Date: 10/11/2016 Time In: 13:31:57 Time Out: 13:44:49  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	56340 LB	28.17 TON	In Scale 1
Tare:	24640 LB	12.32 TON	Out Scale 2
Net:	31700 LB	15.85 TON	

Comment: STREET SWEEPINGS

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	15.8500	@ \$65.25/TON	\$1,034.21
			Total Amount:	\$1,034.21

Weighmaster: \_\_\_\_\_  
KIM L JONES - 72740

Driver: \_\_\_\_\_

South Lebanon Township	
Received	OCT 13 2016
Approved	_____
Check No.	_____
Date Paid	_____
Account No.	430.300

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG9321D  
PADEP Hauler  
PADEP Truck C33M066594  
PADEP Trailer

Disposal Grid: N: 770 E: -436

Pad: 7

Ticket: 829764

Truck: 23068 Date: 10/12/2016 Time In: 14:19:12 Time Out: 14:29:31  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	43000 LB	21.50 TON	In Scale 1
Tare:	24480 LB	12.24 TON	Out Scale 2
Net:	18520 LB	9.26 TON	

Comment: STREET SWEEPINGS

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	9.2600	@ \$65.25/TON	\$604.22
			Total Amount:	\$604.22

Weighmaster: \_\_\_\_\_  
KIM L JONES - 72740

Driver: \_\_\_\_\_

Street Sweepings

South Lebanon Township	
Received	OCT 13 2016
Approved	_____
Check No.	_____
Date Paid	_____
Account No.	430,300

10013/SOUTH LEBANON TWP  
1800 SOUTH 5th AVE  
TOWNSHIP MANAGER  
LEBANON, PA 17042  
(717) 274-0481

GREATER LEBANON REFUSE AUTHORITY  
1610 RUSSELL ROAD, LEBANON, PA 17046  
PHONE: 717-867-5790/FAX: 717-867-5370  
1ST COPY - ORIGINAL SIGNED  
2ND COPY - CUSTOMER

Driver License  
Registration MG9321D  
PADEP Hauler  
PADEP Truck C33M066594  
PADEP Trailer

Disposal Grid: N: 747 E: -418 Pad: 7 Ticket: 829643

Truck: 23068 Date: 10/11/2016 Time In: 14:37:32 Time Out: 14:50:15  
Carrier: 10013/SOUTH LEBANON TWP  
Generator: NA/Not Applicable

Gross:	55760 LB	27.88 TON	In Scale 1
Tare:	24600 LB	12.30 TON	Out Scale 2
Net:	31160 LB	15.58 TON	

Comment: STREET SWEEPINGS

Origin	Materials & Services	Quantity	Rate	Amount
South Lebanon Township	204/C & D	15.5800	@ \$65.25/TON	\$1,016.60
			Total Amount:	\$1,016.60

Weighmaster: \_\_\_\_\_  
KIM L JONES - 72740

Driver: \_\_\_\_\_

South Lebanon Township	
Received	OCT 13 2016
Approved	_____
Check No.	_____
Date Paid	_____
Account No.	430.300



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# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17981  
570/695-2525

SITE: Frailey Township  
Route 125, Exit 107 (1-81)  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 9/25/15

NAME \_\_\_\_\_  
ADDRESS South Lebanon Township  
1800 S. 5<sup>th</sup> Avenue  
Lebanon PA 17042-5999

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	<b>WOOD</b>		
	AGRICULTURAL		
	OTHER		
	Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.		
<u>21.07</u>			

GROSS WT. 79220 TAX \_\_\_\_\_

TARE WT. 37080 TOTAL \_\_\_\_\_

NET WT. 42140 **THANK YOU!**

Time 8:53 <sup>A.M.</sup> Weighmaster's Lic. 65256 Weighmaster's Signature Stacey Mennel

COMMITMENT TO *Excellence* We are proud to have the opportunity to serve you. Truck License No. 26B6883 Trailer License No. 38526

Delivered By Name Snyderhew Street Transport City \_\_\_\_\_ State \_\_\_\_\_

Received By Joseph

All claims and returned goods MUST be accompanied by this bill.

**1.01442-15**

**Void - Customer Do Not Accept**  
To Reorder call Selders Printing, Inc. Pottsville, PA 1-800-359-2099



# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17081  
570/695-2525

SITE: Fraley Township  
Route 125, Exit 107 (1-81)  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 9/25/15

NAME South Lebanon Township

ADDRESS 1800 S. 5th Avenue

Lebanon PA 17042 5599

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ONACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
	OTHER		
<u>21.35</u>	Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.		

GROSS WT. 796.80 TAX \_\_\_\_\_

TARE WT. 369.80 TOTAL \_\_\_\_\_

NET WT. 427.00

**THANK YOU!**

Time Weighed 11:43 A.M. Weighmaster's Lic. 05256 Weighmaster's Signature Stacey Munnell

COMMITMENT TO Excellence We are proud to have the opportunity to serve you. Truck License No. ZG B6383 Trailer License No. B85200

Delivered By Name Snyderman Street Transport City \_\_\_\_\_ State \_\_\_\_\_

Received By \_\_\_\_\_

All claims and returned goods MUST be accompanied by this bill.

**101449.15**

Void - Customer Do Not Accept  
To Reorder call Seiders Printing, Inc. Pottsville, PA 1-800-359-2098



# Natural Soil Products Company

OFFICE: 2286 East Center Street SITE: Frailey Township  
 Tremont, PA 17981 Route 125, Exit 107 (1-81)  
 570/695-2525 Schuylkill County, PA  
 570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 9/25/15  
 NAME South Lebanon Township  
 ADDRESS 1800 S. 5th Avenue  
Lebanon, PA 17042  
 CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
	OTHER <u>leaves</u>		

GROSS WT.	<u>79100</u>	TAX	
TARE WT.	<u>36880</u>	TOTAL	
NET WT.	<u>42220</u>	<b>THANK YOU!</b>	

Time Weighed: A.M. \_\_\_\_\_ P.M. \_\_\_\_\_  
 Weighmaster's Lic. 066277 Weighmaster's Signature [Signature]  
 Truck License No. 2662313 Trailer License No. 3820021  
 Delivered By Name: \_\_\_\_\_  
 Street: Lebanon Township  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Received By: [Signature]

All claims and returned goods MUST be accompanied by this bill.  
**101451-15** Void - Customer Do Not Accept  
 To Reorder call Selders Printing, Inc. Pottsville, PA 1-800-359-2098



# Natural Soil Products Company

OFFICE: 2286 East Center Street SITE: Frailey Township  
Tremont, PA 17981 Route 125, Exit 107 (1-81)  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/4/16

NAME Clark Robinson Township

ADDRESS 1100 S. 5th Avenue  
Robaron PA 17054

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
26.34	OTHER hours		
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.			
GROSS WT.	27760	TAX	
TARE WT.	30080	TOTAL	
NET WT.	59680	THANK YOU!	

Time Weighed 8:45 P.M. Weightmaster's License No. 1530330 Weightmaster's License No. 3350022

COMMITMENT TO **Excellence** We are proud to have the opportunity to serve you.

Weightmaster's Signature [Signature] Delivered By [Signature]

Name [Signature] City [Signature] State [Signature]

Received By [Signature]

All claims and returned goods MUST be accompanied by this bill.

104375-15

Void - Customer Do Not Accept

To Reorder call Siders Printing, Inc. Pottsville, PA 1-800-359-2

# Natural Soil Products Compa

OFFICE: 2286 East Center Street SITE: Frailey Township  
Tremont, PA 17981 Route 125, Exit 10  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/4/16

NAME Clark Robinson Township

ADDRESS 1100 S. 5th Avenue  
Robaron PA 17054

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMC
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
24.00	OTHER hours		
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.			
GROSS WT.	23940	TAX	
TARE WT.	35900	TOTAL	
NET WT.	48000	THANK YOU!	

Time Weighed 4:3 P.M. Weightmaster's License No. 1530330 Weightmaster's License No. 3350022

COMMITMENT TO **Excellence** We are proud to have the opportunity to serve you.

Weightmaster's Signature [Signature] Delivered By [Signature]

Name [Signature] City [Signature] State [Signature]

Received By [Signature]

All claims and returned goods MUST be accompanied by this bill.

104398-15

Void - Customer Do Not Accept

To Reorder call Siders Printing, Inc. Pottsville, PA 1-800-359-2



# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17981  
570/695-2525

SITE: Fraley Township  
Route 125, Exit 107  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/9/16

NAME South Johnson Township

ADDRESS 1800 S. 5th Avenue  
Johnson PA 17092

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
<u>21.89</u>	OTHER <u>leaves</u>		
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at this cost and expense.			
GROSS WT.	<u>19,580</u>	TAX	
TARE WT.	<u>35,400</u>	TOTAL	
NET WT.	<u>21,480</u>	<b>THANK YOU!</b>	

Time Weighed 7:33 A.M. P.M. \_\_\_\_\_

Weightmaster's No. 11000119

Trailer License No. AG 454323

Weightmaster's Signature \_\_\_\_\_

Delivered By \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

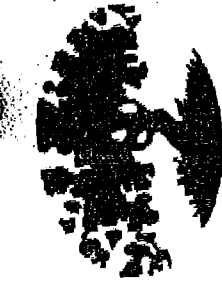
Received By h

All claims and returned goods MUST be accompanied by this bill.

**104420-15**

Void - Customer Do Not Accept

To Reorder call Seiders Printing, Inc. Pottsville, PA 1-800-359-2099



# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17981  
570/695-2525

SITE: Fraley Township  
Route 125, Exit 107  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/5/16

NAME South Johnson Township

ADDRESS 1800 S. 5th Avenue  
Johnson PA 17092

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
<u>22.62</u>	OTHER <u>leaves</u>		
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at this cost and expense.			
GROSS WT.	<u>19,400</u>	TAX	
TARE WT.	<u>36,100</u>	TOTAL	
NET WT.	<u>21,240</u>	<b>THANK YOU!</b>	

Time Weighed 10:35 A.M. P.M. \_\_\_\_\_

Weightmaster's No. 11000119

Trailer License No. AG 454323

Weightmaster's Signature \_\_\_\_\_

Delivered By \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

Received By John Jones

All claims and returned goods MUST be accompanied by this bill.

**104457-15**

Void - Customer Do Not Accept

To Reorder call Seiders Printing, Inc. Pottsville





# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17981  
570/695-2525

SITE: Frailey Township  
Route 125, Exit 107 (1-1)  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/6/16

NAME John Robinson Township

ADDRESS 1000 d. 5th Avenue  
Robinson PA 17092

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
<u>23.34</u>	<u>OTHER</u> <u>shovels</u> <small>Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.</small>		
GROSS WT.		TAX	
TARE WT.		TOTAL	
NET WT.		<b>THANK YOU!</b>	

Time Weighed 10:53 P.M. Weighmaster's Signature [Signature] Weighmaster's License No. AG 3386 Trailer License No. 135580

COMMITMENT TO Excellence  
We are proud to have the opportunity to serve you.

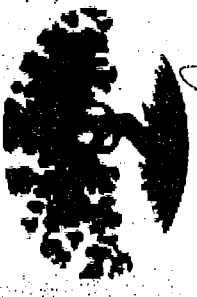
Delivered By Name John Robinson Township  
Street [Signature] City \_\_\_\_\_ State \_\_\_\_\_

Received By [Signature]

All claims and returned goods MUST be accompanied by this bill.

## 104531-15

Void - Customer Do Not Accept  
To Reorder call: Seiders Printing, Inc. Pottsville, PA 1-800-359-2088



# Natural Soil Products Company

OFFICE: 2286 East Center Street  
Tremont, PA 17981  
570/695-2525

SITE: Frailey Township  
Route 125, Exit 107 (1-1)  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 1/6/16

NAME John Robinson Township

ADDRESS 1000 d. 5th Avenue  
Robinson PA 17092

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
<u>20.01</u>	<u>OTHER</u> <u>shovels</u> <small>Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.</small>		
GROSS WT.		TAX	
TARE WT.		TOTAL	
NET WT.		<b>THANK YOU!</b>	

Time Weighed 10:57 A.M. Weighmaster's Signature [Signature] Weighmaster's License No. AG 3386 Trailer License No. 135580

COMMITMENT TO Excellence  
We are proud to have the opportunity to serve you.

Delivered By Name John Robinson Township  
Street [Signature] City \_\_\_\_\_ State \_\_\_\_\_

Received By [Signature]

All claims and returned goods MUST be accompanied by this bill.

## 104532-15

Void - Customer Do Not Accept  
To Reorder call: Seiders Printing, Inc. Pottsville, PA 1-800-3



# Natural Soil Products Company

OFFICE: 2286 East Center Street · SITE: Frailey Township  
Route 125, Ext 107 (1-81)  
Tremont, PA 17981  
Schuylkill County, PA  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 11/16/11

NAME South Lebanon Township

ADDRESS 1800 South 5th Avenue  
Lebanon PA 17042

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
	YARD WASTE		
	WOOD		
	AGRICULTURAL		
	OTHER <sup>leaves</sup>		
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.			
<u>210.20</u>		<u>88240</u>	
GROSS WT.			
TARE WT.		<u>35940</u>	
NET WT.		<u>52400</u>	
<b>THANK YOU!</b>			

Time Weighed 12:01 P.M. Weighmaster's Lic. AG 20036 Weighmaster's Signature [Signature]

Trailer License No. 385000 Truck License No. AG 4342

Delivered By South Lebanon

Name Transport Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

COMMITMENT TO *Excellence*

*We are proud to have the opportunity to serve you.*

Received By [Signature]

104535-15

Void - Customer Do Not Accept

To Reorder call Seiders Printing, Inc. Pottsville, PA 1-800-359-20



# Natural Soil Products Con

OFFICE: 2286 East Center Street · SITE: Frailey Tow  
Route 125,  
Schuylkill C  
570/695-2525

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 11/16/11

NAME South Lebanon Township

ADDRESS 1800 South 5th Avenue  
Lebanon PA 17042

CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_

QTY.	DESCRIPTION	PRICE
	YARD WASTE	
	WOOD	
	AGRICULTURAL	
	OTHER <sup>leaves</sup>	
Material accepted subject to inspection. All non-conforming loads will be reloaded to same trucker at his cost and expense.		
<u>23.29</u>		<u>19280</u>
GROSS WT.		
TARE WT.		<u>39700</u>
NET WT.		<u>46580</u>
<b>THANK YOU!</b>		

Time Weighed 12:01 P.M. Weighmaster's Lic. AG 20036 Weighmaster's Signature [Signature]

Trailer License No. 385000 Truck License No. AG 4342

Delivered By South Lebanon

Name Transport Street \_\_\_\_\_ City \_\_\_\_\_

COMMITMENT TO *Excellence*

*We are proud to have the opportunity to serve you.*

Received By [Signature]

104536-15

Void - Customer Do Not Accept

To Reorder call Seiders Printing, Inc. Pottsville, PA 1-800-359-20

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FROM:  
**SOUTH LEBANON TOWNSHIP**  
1800 South Fifth Avenue  
Lebanon, PA 17042  
717-274-0481

DATE: April 2016	SUBJECT: Spring clean up
66 loads of Brush (10 wheel trucks)	
37 loads of Wood Chips hauled to NLT before Spring Clean up	
112 <del>112</del> loads of brush (10 wheel truck)	
_____ SIGNED _____ DEPT. _____	
DATE: _____	_____

REPLY	
_____ _____ _____	
_____ SIGNED _____ DEPT. _____	

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Recoil Inc. is becoming....

**COVANTA**  
Environmental  
Solutions

280 North East Street  
York, PA 17403

# Invoice

Date	Invoice #
2/22/2016	69271

A Covanta Company

<b>Bill To</b>
SOUTH LEBANON TOWNSHIP 1800 S. 5TH STREET LEBANON, PA 17042

<b>Ship To</b>
SOUTH LEBANON TOWNSHIP 1800 S. 5TH STREET LEBANON, PA 17042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
VERBAL	Net 30	HOUSE	2/19/2016	RECOIL	11524BD	

Quantity	Item Code	Description	Price Each	Amount
1	DROP OFF OPEN ...	DROP OFF OPEN HEAD DRUMS	0.00	0.00
1	WHOLE FILTERS	WHOLE FILTERS	65.00	65.00
1	Stop Fee	Stop Fee	40.00	40.00
		Sales Tax	6.00%	0.00

A nationwide network of Treatment, Recycling, Cleaning, Logistics and Energy-from-Waste services to help clients reach their sustainability goals and protect tomorrow.

**Total** \$105.00



280 N. East Street  
 York, PA 17403  
 info@recoilinc.com  
 1.800.346.9551  
 717.846.8654  
 www.recoilinc.com

69271

**Customer Name:** SOUTH LEBANON TOWNSHIP

**Manifest Number:** 11524BD

**Order Date:** 02/03/2016

**Pickup Date:**

**Salesman:** Ed Baer

**PO Number:**

**Driver:** BOB DERR

**Dexil Date:**

**Last Profile Date:** 2012/09/18

**Customer Instructions:**

**Manifest Instructions:**

p/up 7 drums filter or debris /  
 drop 7 empty drums /

**Site Address:**

1800 S. 5TH STREET  
 LEBANON, PA 17042  
 Contact: RON  
 Phone: 717-274-0481

**Facility Address:**

RECOIL INC. (YORK)  
 280 East Street  
 York, PA 17403  
 EPA ID: PAD043889005

**Carrier Address:**

Recoil, Inc - York  
 280 East Street  
 York, PA 17403  
 EPA ID: PAD043889005

**Waste Stream**

YOR-03044 Oily Filter Drums


**Quantity**

1

**Cont. Type**

Filter

**Weight/Gallon**

One

I certify that the materials described above are properly described, classified, packaged, marked and labeled, and are in proper condition to be transported in commerce under the applicable regulations of the State, the Environmental Protection Agency and the Department of Transportation. I verify that the waste described above is non-hazardous. I certify that the specified waste was delivered to the carrier named above for legal treatment, storage or disposal at the site indicated.

GENERATOR SIGNATURE [Signature]

DATE \_\_\_\_\_

I certify that the specified waste was transferred in a registered licensed vehicle to the disposal treatment, storage, or disposal facility named above and was accepted.

DRIVER SIGNATURE [Signature]

DATE 2-18-16

I certify that the transporter listed above delivered the specified material to the TSD facility and was accepted and properly handled in the above manner.

RECEIVING SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

12-15-15

# LEBANON AUTO CLINIC

421 E WALTON STREET

LEBANON PA 17042

(717) 274-8380

We have received a 55 gallon drum of used oil.

*Merrin W. Weave*

$$.2 \text{ ton} =$$

$$1 \text{ gal} = 7 \text{ lb.}$$

$$55 \times 7 = 385 \text{ lb.}$$

$$385 \div 2000 = .2 \text{ ton}$$

(

(

(



ANNVILLE TOWNSHIP AUTHORITY  
PO BOX 320 875 W MAIN STREET  
ANNVILLE, PA 17003  
717.867.1992 FAX 717.867.5281

MANIFEST ID #  
ANN 27242

HAULED WASTEWATER DISCHARGE MANIFEST

1. WASTEWATER IDENTIFICATION (Sections 1A, 1B, & 1C must be completed by the Generator or Hauler)

A. SOURCE		B. TYPE		C. VOLUME: <u>500</u>
1. RESIDENTIAL	<input type="checkbox"/>	1. SEPTAGE	<input type="checkbox"/>	D. % TSS: _____
2. COMMERCIAL	<input checked="" type="checkbox"/>	2. HOLDING TANK	<input type="checkbox"/>	
3. RESTAURANT	<input type="checkbox"/>	3. PORTABLE TOILET	<input type="checkbox"/>	
4. INDUSTRIAL	<input type="checkbox"/>	4. LEACHATE	<input type="checkbox"/>	
5. MUNICIPAL	<input type="checkbox"/>	5. GREASE	<input type="checkbox"/>	
6. PACKAGE PLANT	<input type="checkbox"/>	6. SLUDGE	<input type="checkbox"/>	
7. OTHER	<input type="checkbox"/>	7. OTHER	<input checked="" type="checkbox"/>	
(Specify: _____)		(Specify: <u>Sludge Tank</u> )		

2. GENERATOR OF WASTEWATER (Sections 2A, 2B, & 2C must be completed by the Generator or Hauler)

A. Complete Name (print or type): South Lebanon Twp B. Telephone #: \_\_\_\_\_  
 C. Complete Pickup Address: 180 South St Lebanon PA 17042

The undersigned being duly authorized does hereby certify to the accuracy of the source and type of hauled wastewater identified and subject to this manifest.  
SECTION D, GENERATOR SIGNATURE, REQUIRED FOR ALL NON-DOMESTIC LOADS.

D. Generator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. HAULER OF WASTEWATER (Sections 3A, 3B, 3C, 3D, & 3E must be completed by the Hauler)

A. Company Name (print or type): Collins Trucking Inc  
 B. Vehicle or License #: YGE 025 Pump Out Date: 12-22-15

ALL WASTEWATERS DISCHARGED ARE SUBJECT TO THE RULES AND REGULATIONS AND TERMS AND CONDITIONS OF THE ANNVILLE TOWNSHIP AUTHORITY.

The above wastewater was pumped, hauled and discharged to the Annsville Township Authority Wastewater Treatment Facility by the undersigned. I certify under penalty of perjury that the foregoing is true and correct.

C. Hauler Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Sections 3D & 3E must be completed by the Hauler if required by the County or Regional Solid Waste Authority.

D. Origin(County) of Wastewater: \_\_\_\_\_ G. County Solid Waste Permit#: \_\_\_\_\_

4. ACCEPTANCE BY ANNVILLE TWP AUTHORITY (must be completed by Disposer when required/requested)

The above Hauler delivered the above identified wastewater to this facility. A. Disposal Date: \_\_\_\_\_  
 B. Sample ID #: \_\_\_\_\_ C. Disposer Signature: \_\_\_\_\_

## South Lebanon Township Pollution Prevention

### Vehicle/Equipment Operation & Maintenance Policy

#### Identify Appropriate Solutions (BMP's)

- Conduct maintenance work indoors – if work must be performed outside, guard against spillage of materials that could discharge to stormwater inlets
- Identify and post spill response plan
- Address spilled materials immediately, if possible, use “dry” methods
- Pretreatment systems for oil/water separators have been installed throughout the building to capture contaminants (oil, grit) in sewer lines; maintain as needed
- Never leave vehicles unattended while refueling
- Utilize automatic shutoff nozzles for refueling
- Identify appropriate recycling/disposal options for waste

#### Maintenance Procedures

- Maintain a clean work area – remove contaminants from floors, drains, catch basins using “dry” methods
- Repair or replace any leaking containers
- Use steam cleaning/pressure washing for cleaning parts or use dedicated parts washer
- Use drip pans to collect leaks or spills during maintenance activities
- Store waste fluids in properly capped, labeled storage containers
- Rinse grass from lawn care equipment on permeable (grassed) areas
- Protect against pollution if outside maintenance is necessary (cover stormwater inlets, etc.)
- Use a calendar or log-book to track repairs and maintenance

#### Washing Procedures

- Wash vehicles/equipment in a designated and/or covered area where the wash water is collected to be recycled or discharged into the sanitary sewer
- SLT has one dedicated bay for washing that contains an oil/water separator
- Rinse with hoses that are equipped with automatic shutoff devices and spray nozzles
- Use dedicated wash bay that is connected to oil separator

#### Materials Storage

- Store materials such as grease, paints, detergents, metals and raw materials in appropriate labeled containers
- Store stockpiled materials inside a building under a roof or covered tarp to prevent contact with the rain

Disposal

- Cover dumpsters and other waste containers
- Replace labels as needed
- Inspect dumpsters and waste containers regularly for leaks
- Never dispose of waste products in storm drain inlets
- Recycle waste products or dispose properly
- Use proper disposal containers for non-recycled items to be removed by a certified waste hauler.

Inspection Procedures

- Inspect floor drain systems, oil/water separators
- Regularly monitor parked vehicles/equipment for leaks – fix leaks immediately

Advisory

- Refer to DEP guidance information
- In the event of an illegal discharge to the stormwater system, contact Lebanon EMA HazMat Team – 717-274-2801 or thru 911 Center

## **SOUTH LEBANON TOWNSHIP EMPLOYEE TRAINING PROGRAM**

South Lebanon Township has developed and implemented an employee training program to educate employees about the impacts of pollution generated by municipal facilities and operations and the steps necessary to reduce those impacts. The employee training program teaches employees about the following:

1. The impacts of stormwater runoff on receiving water bodies;
2. The activities and operations that may be sources of stormwater pollution and/or non-stormwater discharges;
3. The roles and responsibilities of each department and each individual employee in reducing the amount of pollution generated by municipal activities and operations;
4. Selecting and implementing stormwater best management practices;
5. Managing and maintaining green infrastructure practices.

Additionally, the Township works to identify and develop employee training resources and opportunities, including educational materials, appropriate to those activities and operations conducted by specific departments and employees. The goal of this program is to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater quality impacts.

The Township Employee Stormwater Training Program provides for the Township's employees to receive initial training within twelve (12) months of any revisions to the program and refresher training at least once every three (3) years. The Township provides training to new staff within the first year of hire, and to existing staff when job responsibilities change to newly incorporate stormwater duties.

The Township keeps records of all employees who receive stormwater training.

The Township provides stormwater awareness training to educate personnel at all levels of responsibility who are involved in activities that may impact stormwater quality and those staff who may come into contact with, or otherwise observe, an illicit discharge or illicit connection to the storm sewer system.

The Township provides specific stormwater training to personnel who are directly involved in activities that may impact stormwater quality or that may generate or manage non-stormwater discharges.

The following is a list of specific training items that are reviewed with the Township staff by the Road Foreman:

### Maintenance Procedures:

1. Maintain a clean work area — remove contaminants from floors, drains, and catch basins using "dry" methods.
2. Never leave vehicles unattended while refueling.
3. Repair or replace any leaking containers.
4. Use steam cleaning/pressure washing for cleaning parts or use dedicated parts washer.
5. Use drip pans to collect leaks or spills during maintenance activities.
6. Store waste fluids in properly capped, labeled storage containers.
7. Rinse grass from lawn care equipment on permeable (grassed) areas.
8. Protect against pollution if outside maintenance is necessary (cover stormwater inlets, etc.).

Washing Procedures:

1. Wash vehicles/equipment in a designated and/or covered area where the wash water is collected to be recycled or discharged into the sanitary sewer.
2. Rinse with hoses that are equipped with automatic shutoff devices and spray nozzles.

Materials Storage Procedures:

1. Store materials such as grease, paints, detergents, metals and raw materials in appropriate labeled containers.
2. Store stockpiled materials inside a building under a roof or covered tarp to prevent contact with the rain.

Disposal Procedures:

1. Cover dumpsters and other waste containers.
2. Replace labels as needed.
3. Inspect dumpsters and waste containers regularly for leaks.
4. Never dispose of waste products in storm drain inlets.
5. Recycle waste products or dispose properly.

Inspection Procedures:

1. Inspect floor drain systems, oil/water separators.
2. Regularly monitor parked vehicles/equipment for leaks — fix leaks immediately.
3. Provide an accurate map of stormwater inlets to avoid illegal discharges.

## EMPLOYEE MS4 TRAINING:

### ILLICIT DISCHARGES GOOD HOUSEKEEPING PRACTICES

South Lebanon Township  
October 29, 2015

## What does the MS4 permit require?

- 1) Public education and outreach on stormwater impacts.
- 2) Public participation/involvement.
- 3) Illicit discharge detection and elimination.
- 4) Construction site stormwater runoff control.
- 5) Post-construction stormwater management in new development/redevelopment.
- 6) Pollution prevention/good housekeeping for municipal operations and maintenance.

## Illicit Discharge Detection

No person shall allow, or cause to allow, discharges into the regulated Municipal Separate Storm Sewer System (MS4) which are not composed entirely of storm water.”

There are a few exceptions, which will be covered later.

These discharges are prohibited by South Lebanon Township's Stormwater Management Ordinance, NO. 332.

## Why the concern over illicit discharges?

Anything that enters a storm sewer is discharged **UNTREATED** into the streams, rivers and lakes we use for swimming, fishing and providing drinking water.



## Illicit Discharges Include:

- Sanitary wastewater
- Effluent from septic tanks
- Grass clippings and other yard waste
- Pet waste
- Pesticides and fertilizers
- Laundry wastewater
- Roof drains and sump pumps-must discharge to pervious areas.



## Illicit Discharges Include:

- Improper disposal of auto and household toxic fluids, including:
  - Motor oil
  - Paint
  - Cleaning chemicals
  - Antifreeze
- Waste from construction activities



## Illicit Discharges Include:

- Spills from roadway accidents
- Wastewater from commercial car washes
- Improperly stored materials, including dry chemicals, sand, mulch, etc.



## Exceptions (Authorized Discharges)

The following discharges are authorized UNLESS they are determined to be significant contributors to pollution to the regulated small MS4 or to waters of the Commonwealth.

- Firefighting activities
- Potable water sources
- Irrigation drainage
- Air conditioning condensate
- Lawn watering
- Dechlorinated swimming pool discharges
- Individual residential car washing

## Exceptions (Authorized Discharges)

- Natural flows: springs, wetlands, diverted streams
- Uncontaminated groundwater from the following sources: crawl space pumps, sump pumps, foundations, footing drains
- Pavement wash water: no spills or leaks must have occurred, and no detergents can be used
- External building washdown which does not use detergents or other compounds

## Documenting Illicit Discharges

- Take pictures of any illicit discharges discovered.
- Note the location and address of the discharge, material being discharged, time of discovery, etc. – use the Illicit Discharge Reporting Form.

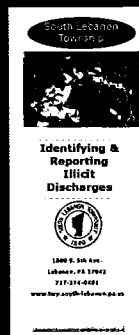
## Documenting Illicit Discharges

- Report the discharge to the Township, who should then contact the Township Engineer.
- All illicit discharges may be reported to DEP, and it is the responsibility of either the discharger or the property owner to do so. See the "Reporting Requirements" document provided.
- Contact DEP immediately if emergency response and/or assistance with cleanup is needed.

DEP Southcentral Region Emergency Response Number:

**866-825-0208**

## Illicit Discharge Brochure



Good information, including much of today's presentation, can be found in South Lebanon Township's "Identifying and Reporting Illicit Discharges" brochure.

## Good Housekeeping Practices

Good housekeeping practices prevent municipal operations from being the culprit in illicit discharges. Good housekeeping measures include:

1. Keeping pollutants out of storm drains during vehicle operation, maintenance, fueling, and washing.
2. Storing and disposing of materials in an environmentally safe manner.
3. Training of municipal employees and management.

## Good Housekeeping 1. Vehicle Operations

- Perform vehicle maintenance indoors.
- Regularly check vehicles and machinery for leaks; place drip trays under any leaks and repair ASAP.
- Wash vehicles in the designated wash bay, which contains an oil/water separator.



## Good Housekeeping 1. Vehicle Operations

- Rinse grass from lawn care equipment on grassed areas.
- Take care when refueling and clean up spills immediately.
- Never leave vehicles unattended while fueling.
- Use a calendar or log book to track repairs and maintenance.

## Good Housekeeping 2. Material Storage and Disposal



- Store salt and other stockpiled materials under a roof.
- Consider a curb or speed hump to limit runoff.
- Use tarps to protect material stored outside from rain.

## Good Housekeeping 2. Material Storage and Disposal

- Keep containers closed, labeled, and stored correctly.
- At strategic locations around the site, provide materials to clean up spills (rags, mops, adsorbents, etc.), as well as receptacles for the disposal of spilled material.
- Recycle suitable materials such as motor oil and antifreeze.
- Maintain oil/water separators regularly.



## Good Housekeeping 3. Employee Training

- Provide employee training at least once per year.
- Appropriate topics include procedures for spill avoidance, clean-up, materials handling and reporting.
- Develop a spill response plan and post in the workplace.

## Good Housekeeping Practices

Refer to South Lebanon Township's Vehicle/Equipment Operation and Maintenance Policy for a full listing of good housekeeping procedures.

## Summary

1. Be on the lookout for illicit discharges in the Township as you are going about your daily work. Record these discharges and report them.
2. Engage in good housekeeping practices to prevent illicit discharges.

**SOUTH LEBANON TOWNSHIP - MS4 EMPLOYEE TRAINING SIGN IN SHEET**

Date of Training: 10-29-15

Name (Printed)	Job Title	Signature
Kevin Williams	Highway	<i>Kevin Williams</i>
Travis Hoak	Highway	<i>Travis Hoak</i>
DAVE FORTNA	Highway	<i>Dave Fortna</i>
JASON MARLEY	Police	<i>Jason Marley</i>
DAVE TROXELL	Police	<i>Dave Troxell</i>
Rae Thomas	Highway Farms	<i>Rae Thomas</i>
Ken Zimmerman	Police	<i>Ken Zimmerman</i>
DIZIE LESHER	Police	<i>Dizie Lesher</i>
Phyllis McGann	Admin	<i>Phyllis McGann</i>
Bob Lovengood	Admin	<i>Bob Lovengood</i>
Missy Walmer	Admin	<i>Missy Walmer</i>
Jannie Gienast	Admin	<i>Jannie Gienast</i>
James G. Loser Sr	Manager	<i>James G. Loser Sr</i>

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